UN Women Internship Conditions

1. Applicants for the UN Women Internship Programme must be enrolled in a graduate-level degree programme during the Internship. Only those students who will return to their studies upon completion of their internship assignments will be eligible. The students must be Masters’ or Doctorates’ students, not undergraduates. The only exception for undergraduates is if they are enrolled in a Masters’ Programme.

2. Applicants for an internship at UN Women headquarters in New York must send their UN Women Internship Application, along with the supporting documents to intern.applications[at]unwomen.org

   The cover letter should state exact dates of availability and the main focus/interests. Applicants for internships in our regional and country offices should be sent directly to those offices. A listing of UN Women country offices can be located on the website: http://www.unwomen.org/en/about-us/contact-us/

3. The UN Women Internship Programme operates on a non-remunerative basis. The costs connected with an intern’s participation in the Programme must be borne by the nominating institution, which may provide the required financial assistance to its students; or by the student, who will have to obtain financing for subsistence and make his or her own arrangements for travel, accommodation, etc. Timing for internships is flexible and can be at any time in the year. The internship can be for a minimum of six (6) weeks or a maximum of six (6) months.

4. Typically, there is no vacancy listing for the Internship Programme. Applications are reviewed by UN Women as the need arises. The intern will be contacted directly by the office, if shortlisted. If an intern expresses interest in a country office, they must indicate that they are aware that UN Women does not offer any form of remuneration and that they have or are in the process of identifying a source of funding.

5. There is no deadline for application submission (except in the case of a specific internship listing).

6. Proof of medical coverage, passport, and visa/work permits must be provided for the file before the internship commences.

7. The UN Women Internship Programme is not connected with employment and there is no such expectancy. Interns cannot apply for posts advertised internally to staff during the period of the internship or for the six months immediately following the expiration date thereof.