

## **Working methods of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP Joint response of the Executive Board Secretariats**

### **Implications of the three options proposed by the Board secretariats<sup>1</sup>**

This paper is presented for the consideration of the Executive Boards of UNDP/UNFPA/UNOPS; UNICEF; and UN-Women in accordance with the request contained in paragraph 2 of the UNDP/UNFPA/UNOPS Executive Board decision [2019/22](#), paragraph 3 of the UNICEF Executive Board decision [2019/20](#), and paragraph 2 of the UN-Women Executive Board decision [2019/13](#), *“to present to the Executive Board for deliberation and consideration at the first regular session 2020 an exemplary annual programme of work, including informal briefings, for each of the three options presented in the joint response, with corresponding explanatory narratives on the envisaged changes and their expected effect on Board oversight, effectiveness and efficiency, as well as further elaboration on the listed issues of joint relevance and interest to all Boards.”*

In preparing this paper, the secretariats have attempted to present practicable indicative annual workplans for each option based on their respective annual workplans. The harmonization attempt undertaken by the secretariats of the Executive Boards of UNDP/UNFPA/UNOPS; UNICEF and UN-Women takes into consideration the different mandates, corporate models, funding modalities and organizational and operational structures of the five entities under the three Executive Boards. Therefore, the secretariats have added individual explanatory notes under each option below in an attempt to clarify the benefits and/or challenges for each Executive Board.

A few other points are important to note:

- As there have been ongoing calls for sessions to be made more interactive, the agencies will continue to consult with their respective memberships to find the best balance between formal, informal, and interactive settings. The modalities for each item would need to be established in consultation with the Members of each Executive Board to achieve such balance. Increased informal consultations, briefings and interactions will be used by some Executive Boards in some cases to complement the formal engagement.
- The proposed formula for the Joint Meeting of the Boards seeks to provide greater coherence and cohesion on matters common to the various Executive Boards.

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<sup>1</sup> For WFP, the only element applicable to the WFP Executive Board is its engagement in the agenda-setting of and participation in the Joint Meeting of the Boards.

## Option 1

**Option 1:** “All the second regular sessions are accommodated within one week in late August/early September and consolidated with the joint meeting of the Executive Boards (JMB). As mentioned earlier in the document, this would entail a weeklong meeting that includes the JMB on the first day, subsequently followed by a two-day second regular session for UNDP/UNFPA/UNOPS, a one-day second regular session for UNICEF and a one-day second regular session for UN-Women.”

### Joint Meeting of the Boards

Sample agenda of items common to the six entities

Morning session 10:00 – 1:00 p.m.

- Report on the joint field visit of the Executive Board of UNDP/UNFPA/UNOPS and the Executive Boards of UNICEF, UN-Women and WFP
- Joint United Nations Programme on HIV/AIDS

Afternoon session 3:00 – 6:00p.m.

- Implementation of UNDS Reform
- Harassment, sexual harassment, abuse of authority and discrimination, and sexual exploitation and abuse

## Indicative annual workplan for Executive Board of UNDP, UNFPA, and UNOPS in 2020

The annual workplan for the Executive Board of UNDP/UNFPA/UNOPS is prepared and updated by the secretariat in consultation with the Bureau of the Executive Board, based on statutory requirements, requests arising from specific decisions by the Board or discussions within the Executive Board and other proposals endorsed by the Bureau. It is a flexible framework, which is subject to revisions as deemed appropriate during the course of the year.

**Blue:** Agenda items moved from the second regular session to the first regular session.

**Green:** Agenda items moved from the second regular to the annual session.

**Red:** Agenda items moved to an informal briefing or to the JMB

First regular session	Annual session	Second regular session (one week in early September)
<b>0.75 day joint items</b>	<b>1 day joint items</b>	<b>0.25 day joint items</b>
<b>1 day UNDP</b>	<b>2 days UNDP</b>	<b>0.75 day UNDP</b>
<b>1 day UNFPA</b>	<b>1.5 days UNFPA</b>	<b>0.75 day UNFPA</b>
<b>0.25 day UNOPS</b>	<b>0.5 day UNOPS</b>	<b>0.25 day UNOPS</b>

JOINT SEGMENT	JOINT SEGMENT	JOINT SEGMENT
<b>Organizational matters</b> Election of Executive Board Bureau for 2020 (held in December 2019) Adoption of annual workplan 2020 of Executive Board	<b>Organizational matters</b> —	<b>Organizational matters</b> — Proposed annual workplan 2021 of Executive Board
<b>Recommendations of the Board of Auditors</b> UNDP, UNCDF, UNFPA and UNOPS reports on the status of implementation of the recommendations of the Board of Auditors for 2019 (D)	<b>Internal audit and investigation</b> Reports on internal audit and investigation for UNDP, UNFPA and UNOPS on activities in 2019, and management responses (D)	
<b>Financial, budgetary and administrative matters</b> Joint preliminary comprehensive proposal on the cost-recovery policy —	—	<b>Financial, budgetary and administrative matters</b> Joint comprehensive proposal on the cost-recovery policy (D) <b>Report of UNDP, UNFPA and UNOPS on joint procurement activities</b> (The content of this joint report will be part of the planned informal on UNOPS' annual

		<i>statistical report on the procurement activities of United Nations system organizations, 2019)</i>
	<b>Ethics</b> Reports of the Ethics Offices of UNDP, UNFPA and UNOPS on activities in 2019, and management responses (D)	<b>Sexual harassment and abuse of authority</b> <del><b>Protection against sexual exploitation and abuse and sexual harassment</b></del> <i>(potentially move to the joint meeting of the Boards)</i>
		<b>Field visits of the Executive Board</b> <del><b>Report of the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Woman and WFP</b></del> <i>(per 2020 annual workplan, this will move to an informal briefing or the joint meeting of the Boards)</i>
		<del><b>Report of the field visit of the Executive Board of UNDP/UNFPA/UNOPS</b></del> <i>(per 2020 annual workplan, this will move to an informal briefing or the joint meeting of the Boards)</i>
<b>Working methods of the Executive Board</b> Executive Board working methods (D)	<b>United Nations development system reform</b> Update on implementation of General Assembly resolution 72/279 on repositioning of United Nations development system	<b>Follow up to UNAIDS Programme Coordinating Board meetings</b> <i>(beyond 2020, the location of this item will be harmonized with other Executive Boards or possibly moved to the joint meeting of the Boards if Members States so decide.)</i>
	<b>Other Matters</b> Address by the Chairperson of the UNDP/UNFPA/UNOPS/UN-Women Staff Council	<b>Other Matters</b> Address by the Chairperson of the UNDP/UNFPA/UNOPS/UN-Women Staff Council <i>(move to Annual Session)</i>

<b>UNDP SEGMENT</b>	<b>UNDP SEGMENT</b>	<b>UNDP SEGMENT</b>
<b>Interactive Dialogue with the Administrator</b>	<b>Interactive Dialogue with the Administrator</b>	<b>Interactive Dialogue with the Administrator</b>
<b>Country programmes and related matters</b>	<b>Country programmes and related matters</b>	<del><b>Country programmes and related matters</b></del>

Country programme documents and extensions of ongoing country programmes	Country programme documents and extensions of ongoing country programmes  First deliverable of the Common Chapter evaluation: Baseline on partnerships and evaluability	<del>Country programme documents and extensions of ongoing country programmes</del>  <i>(redistribute between first regular and annual sessions)</i>
	<b>Evaluation</b>  Annual report on evaluation and management commentaries (D)	<b>Evaluation</b>  <del>Evaluation of UNDP assistance to vulnerable countries on disaster risk reduction and climate change adaptation, and management response (D)</del>  <del>Evaluation of UNDP support to middle income countries, and management response (D)</del>  <i>(move to first regular session 2021)</i>
	<b>Financial, budgetary and administrative matters</b>  Midterm review of the UNDP Integrated Resources Plan and Integrated Budget, 2018-2021 (D)	<b>Financial, budgetary, and administrative matters</b>  UNDP Structured Funding Dialogue: - Annual review of the UNDP financial situation, 2019 (D) - Structured dialogue on financing the results of the UNDP Strategic Plan, 2018-2021 (D)  UNCDF Structured Funding Dialogue: - Annual review of the UNCDF financial situation, 2019 (D) - Structured dialogue on financing the results of the UNCDF strategic framework, 2018-2021 (D)
	<b>Annual Report of the Administrator</b>  Midterm review of the Strategic Plan and Annual Report of the Administrator for 2020 (D)  -UNDP report on the recommendations of the Joint Inspection Unit in 2020  -Statistical annex	

	<p><b>Gender Equality at UNDP</b></p> <p>Annual report on the implementation of the UNDP Gender Equality Strategy, 2018-2021</p>	
	<p><b>Human Development Report</b></p> <p>Update on Human Development Report consultations (GA resolution 57/264)</p>	
	<p><b>UNV</b></p> <p>United Nations Volunteers: annual report of the Administrator (D)</p>	
	<p><b>UNCDF</b></p> <p>Midterm review of the United Nations Capital Development Fund strategic framework, 2018-2021, including the annual report on results achieved by UNCDF in 2019 (D)</p>	

UNFPA SEGMENT	UNFPA SEGMENT	UNFPA SEGMENT
Statement of the UNFPA Executive Director	Statement of the UNFPA Executive Director	Statement of the UNFPA Executive Director
<p>Country programmes and related matters</p> <p>Country programme documents and extensions of ongoing country programmes</p>	<p>Country programmes and related matters</p> <p>Country programme documents and extensions of ongoing country programmes</p>	<p><del>Country programmes and related matters</del></p> <p><del>Country programme documents and extensions of ongoing country programmes</del> (<i>redistribute between first regular and annual sessions</i>) (<i>with possible exceptions, as required</i>)</p>
		<p><b>UNFPA structured funding dialogue</b></p> <p>Report on the UNFPA structured funding dialogue 2019-2020 (D)</p>

<p><b>Evaluation</b></p> <p>Developmental evaluation of results-based management approach in UNFPA, and management response</p>	<p><b>Evaluation</b></p> <p>Annual report of the UNFPA Evaluation Office 2019, and management commentaries (D)</p> <p>Evaluation of UNFPA capacity to respond to humanitarian crisis, and management response</p>	<p>—</p>
<p>—</p>	<p><b>Annual report of the Executive Director</b></p> <p>Annual report for 2019 of UNFPA Executive Director: midterm review of the Strategic Plan, 2018-2021 (D)</p> <p>Statistical and financial review, 2019</p> <p>UNFPA report on the recommendations of the Joint Inspection Unit in 2019</p>	<p>—</p>
<p>—</p>	<p><b>Financial, budgetary and administrative matters</b></p> <p>Midterm review of the UNFPA integrated budget, 2018-2021 (D)</p> <p>Report of the ACABQ on the midterm review of the UNFPA integrated budget, 2018-2021</p>	<p>—</p>

<p><b>UNOPS SEGMENT</b></p>	<p><b>UNOPS SEGMENT</b></p>	<p><b>UNOPS SEGMENT</b></p>
<p><b>Statement of the UNOPS Executive Director</b></p>	<p><b>Statement of the UNOPS Executive Director</b></p> <p>Annual report of the Executive Director for 2019 (D)</p>	<p><b>Statement of the UNOPS Executive Director</b></p> <p>Midterm review of the UNOPS strategic plan, 2018-2021 (D)</p> <p>Annual statistical report on the procurement activities of United Nations system organizations, 2019 (D)</p>

## **OPTION 1: INDICATIVE LIST OF INFORMALS AND BRIEFINGS FOR THE EXECUTIVE BOARD OF UNDP/UNFPA/UNOPS**

<i>First regular session Informals and Briefings</i>	<i>Annual session Informals and Briefings</i>	<i>Second regular session Informals and Briefings</i>
Elections of the 2020 Bureau of the Executive Board	Pre-session informal consultation	Pre-session informal consultation
Pre-session informal consultation	UNDP workshop on the Mid-term Review of the UNDP Strategic Plan, 2018-2021	Briefing on the Interactive Dialogue with the UNDP Administrator
Joint Orientation on the UNDP/UNFPA/UNOPS Executive Board, including orientations on UNDP, UNFPA and UNOPS	Informal consultation on Mid –Term Review of the UNFPA Strategic Plan, 2018-2021	Informal consultation on the UNDP country programme documents
Joint UNDP/UNFPA/UNICEF/UN-Women workshop on the evaluability assessment of the Common Chapter	Informal consultation on the Mid-term Review of the UNDP Strategic Plan, 2018-2021; including the annual report of the Administrator 2019 (topic of the Interactive Dialogue with the Administrator)	Informal consultation on the UNFPA country programme documents
Briefing on the Mid-term Review of the UNDP Strategic Plan, 2018-2021 (2 briefings before the session)		Informal consultation on the UNDP Structured Funding Dialogue
Briefing on the Mid-term Review of the UNFPA Strategic Plan, 2018-2021 (1 briefing and 1 workshop before the session)	Informal consultation on the Annual Report of the Executive Director of UNOPS	Informal consultation on the UNFPA Structured Funding Dialogue
UNDP, UNFPA, UNOPS briefing on protection against sexual exploitation and abuse (PSEA) and sexual harassment (SH)	Informal consultation on the Mid-term review of the UNDP integrated resources plan and integrated budget 2018-2021	Informal consultation on the annual review of the UNCDF financial situation, 2019
Informal consultation on the report of UNDP on the status of implementation of the recommendations of the Board of Auditors for 2018	Informal consultation on the Mid-term review of the UNFPA integrated budget, 2018-2021	Informal consultation on the Mid-term review of the UNOPS strategic plan, 2018-2021 (2 briefings before the session)



Informal consultation on the report of UNFPA on the status of implementation of the recommendations of the Board of Auditors for 2018	Informal consultation on the report on internal audit and investigations for UNDP on activities in 2019 and management response	Joint UNDP, UNFPA, UNICEF, UN-Women informal consultation on cost recovery (2 briefings before the session)
Informal consultation on the report of UNOPS on the status of implementation of the recommendations of the Board of Auditors for 2018	Informal consultation on the UNFPA report of the Office of Audit and Investigations on activities in 2019 and management response	Informal consultation on the annual statistical report on the procurement activities of United Nations system organizations, 2019 and briefing on UNDP, UNFPA and UNOPS joint procurement activities in 2019
Informal consultation on UNDP country programme documents	Informal consultation on the UNOPS report of the Office of Audit and Investigations on activities in 2019 and management response	Informal consultation on: -Evaluation of UNDP assistance to vulnerable countries on disaster risk reduction and climate change adaptation and management response -Evaluation of UNDP support to middle income countries and management response
Informal consultation on UNFPA country programme documents	Informal consultation on UNDP country programme documents	UNDP, UNFPA, UNOPS Informal consultation on Protection against sexual exploitation and abuse (PSEA) and Sexual Harassment (SH)
Briefing on implementation of the revised UNDP Evaluation Policy, and update on the 2019 Annual Report on Evaluation	Informal consultation on UNFPA country programme documents	Informal consultation on Evaluation of the UNDP Strategic Plan 2018-2021 (including Common Chapter evaluation)
Informal consultation on the evaluation of UNFPA Developmental evaluation of result-based management approach in UNFPA and management response; Transitional Quadrennial Budget Evaluation Plan, 2020-2023	Joint UNDP, UNFPA, UNICEF, UN-Women briefing on the evaluation of the Common Chapter	Briefing on the UNAIDS Programme Coordinating Board
Joint UNDP, UNFPA, UNICEF, UN-Women informal consultation on cost recovery (3 briefings before the session)	Informal consultation on evaluation 10-11:30 a.m.: UNDP Independent Evaluation Office (IEO) Annual report on evaluation and management commentaries 11:30-1 p.m.: First deliverable of the Common Chapter evaluation: Baseline on partnerships and evaluability	Briefing on the Executive Board Field Visits in 2020
Joint informal consultation on Working Methods of the Executive Boards	UNFPA informal consultation on evaluation: -Annual report of the UNFPA Evaluation office 2019 and management commentaries -Evaluation of UNFPA capacity of respond to humanitarian crisis and management response	

Joint UNDP, UNFPA, UNICEF and UN-Women briefing on options to improve the Structured Funding Dialogues	UNDP workshop on the Mid-term Review of the UNDP Strategic Plan, 2018-2021
UNDP Informal consultation on the interactive dialogue with the Administrator	Informal consultation on the UNFPA integrated midterm review and progress report on implementation of the Strategic Plan and Integrated Budget, 2018-2021
UNDP Briefing on private sector engagement	Mid-term review of the UNCDF strategic framework 2018-2021 and annual report on results achieved by UNCDF in 2019
UNDP briefing on UNDP business models	<p>Informal consultation on United Nations Volunteers: Annual Report on the Administrator</p> <p>UNDP Informal consultation on the Annual Report on the implementation of the Gender Equality Strategy, 2018-2021</p> <p>Briefing on Human Development Report</p> <p>Briefing on the United Nations Office for South-South Cooperation</p> <p>Joint UNDP, UNFPA, UNICEF, UN-Women informal consultation on cost recovery</p> <p>UNDP Briefing on implementation of GA resolution 72/279 on repositioning of the UN development system</p> <p>UNFPA Briefing on implementation of GA resolution 72/279 on repositioning of the UN development system</p> <p>UNOPS Briefing on implementation of GA resolution 72/279 on repositioning of the UN development system</p> <p>UNFPA Structured Funding Dialogue (2 briefings before the session)</p>

## **Explanatory narrative on the envisaged changes and their expected effect on Board oversight, effectiveness and efficiency**

- In all scenarios, the agenda items currently allocated for the second regular session (other than the respective strategic plans and budgets) could be considered in one of the other two sessions (or at the joint meeting of the Boards or discussed in joint informal briefings).
- The reallocation of agenda items from the second regular session to the other two sessions would be done in the most efficient way possible taking into account the duration of the sessions.
- Additional informal consultations and briefings on issues of interest to the Members could also be considered year-round.
- One issue that remains with this early September option is that owing to the timing and proximity with the high-level week of the General Assembly, delegations may find it difficult to prepare fully and engage in informal consultations ahead of the September Board session.
- A number of items that are currently for information could be considered at the joint meeting of the Boards, such as the report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP or the report on the UNDP and UNFPA follow-up to the UNAIDS Programme Coordinating Board meetings.
- The content of the report of UNDP, UNFPA and UNOPS on joint procurement activities, will be incorporated into the informal on the UN annual statistical report.
- The agenda for the second regular session would be streamlined by reallocating some agenda items in the other sessions. For all three agencies, the agenda would include the interactive dialogue with the UNDP Administrator, the statements of the Executive Directors of UNFPA and UNOPS, the structured funding dialogues for UNDP and UNFPA and any decision required, possibly following a discussion (at the JMB) of a joint agenda item (i.e. cost recovery). Some country programme documents that require approval could also be considered on an exceptional basis.
- Member States may wish to consider how any efficiencies gained in the management of a shorter formal second regular session of the Board (i.e. reduction of days, costs, and staff time) could impact on the effectiveness of Board oversight and the existing quality engagement, dialogue and accountability that UNDP, UNFPA and UNOPS currently have with their Executive Board. Moreover, any increase in informal consultations, briefings and non-official documentation may offset any apparent efficiencies gained when limiting the time allocated to the recorded exchange of views and positions that takes place during a UN formal meeting such as the sessions of the Executive Board.

## Indicative programme of work for the UNICEF Executive Board sessions in 2020

The annual programme of work for UNICEF Executive Board sessions is prepared and updated by the secretariat in consultation with the Bureau of the Executive Board, based on statutory requirements, requests arising from specific decisions or discussions within the Executive Board and other proposals endorsed by the Bureau. It is a flexible framework, which is subject to revisions as deemed appropriate during the course of the year. This draft has been prepared by the secretariat at the request of the Bureau members.

**Blue:** Agenda items moved from the second regular session to the first regular session.

**Green:** Agenda items moved from the second regular to the annual session.

**Red:** Agenda items that could be moved to the JMB

First regular session 3 days	Annual session 4 days	Second regular session 1 day
<b>Organizational and procedural matters</b>	<b>Organizational and procedural matters</b>	<b>Organizational and procedural matters</b>
Election of the President and Vice-Presidents of the Executive Board (D)	Proposed programme of work for Executive Board sessions in 2021 (D)	<del>Proposed programme of work for Executive Board sessions in 2021 (D)</del> (Move to the annual session)
<b>Programme and policy matters</b>	<b>Programme and policy matters</b>	<b>Programme and policy matters</b>
UNICEF programme cooperation: Country programme documents (D)	UNICEF programme cooperation: Country programme documents (D)	UNICEF programme cooperation: Country programme documents (D)
Extensions of ongoing country programmes (D)	Extensions of ongoing country programmes (D)	Extensions of ongoing country programmes (D) (CPDs continue to be adopted on a non-objection basis and introduction of CPDs can be redistributed into the first and annual sessions).
Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings (I)	Annual report for 2019 of the Executive Director of UNICEF (D)	
	Structured dialogue on financing the results of the UNICEF Strategic Plan, 2018–2021 (D)	<del>Structured dialogue on financing the results of the UNICEF Strategic Plan, 2018–2021 (D)</del> (Move to the annual session)

<i>First regular session</i> <b>3 days</b>	<i>Annual session</i> <b>4 days</b>	<i>Second regular session</i> <b>1 day</b>
Oral update on UNICEF humanitarian action (I) <i>(To be expanded)</i>	Annual report on UNICEF humanitarian action (D) UNICEF report on the recommendations of the Joint Inspection Unit <sup>2</sup> (I) Annual report on the implementation of the UNICEF Gender Action Plan, 2018–2021 (I)	<del>Oral update on UNICEF humanitarian action (I)</del> <i>(Humanitarian updates are also provided at the first regular and annual sessions. Propose to expand the oral update in the first regular session to include information that is provided at the second regular session.)</i>
<b>Evaluation, audit and oversight matters</b>	<b>Evaluation, audit and oversight matters</b>	<b>Evaluation, audit and oversight matters</b>
Evaluation report and management response (D) <i>(Include report presented at the second regular session.)</i>	Annual report for 2019 on the evaluation function in UNICEF (D), and management perspective Evaluation report and management response (D) Report of the Ethics Office of UNICEF for 2019 and management response (D)  Office of Internal Audit and Investigations 2019 annual report to the Executive Board, and management response (D)  UNICEF Audit Advisory Committee 2019 annual report (I)	<del>Evaluation report and management response (I)</del> <i>(Evaluations are also presented at the first regular and annual sessions. Propose to include the report to be presented in September to the agenda item in February)</i>

<sup>2</sup> The report is considered under the agenda item “Annual report of the Executive Director of UNICEF”.

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*First regular session*

**3 days**

*Annual session*

**4 days**

*Second regular session*

**1 day**

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**Resource, financial and budgetary matters**

UNICEF financial report and audited financial statements for the year ended 31 December 2018 and report of the Board of Auditors (*D*)

Private Fundraising and Partnerships: 2020 workplan and proposed budget (*D*)

**Resource, financial and budgetary matters**

UNICEF Strategic Plan: updated financial estimates, 2020–2023 (*D*)

Private Fundraising and Partnerships: financial report for the year ended 31 December 2019 (*D*)

**Resource, financial and budgetary matters**

~~UNICEF Strategic Plan: updated financial estimates, 2020–2023 (*D*) (Move to the annual session)~~

~~Private Fundraising and Partnerships: financial report for the year ended 31 December 2019 (*D*) (Move to the annual session)~~

<i>First regular session</i> <b>3 days</b>	<i>Annual session</i> <b>4 days</b>	<i>Second regular session</i> <b>1 day</b>
<b>Other matters</b>	<b>Other matters</b>	<b>Other matters</b>
	Reports of the field visit of the Executive Board of UNICEF and the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP (I)	<del>Reports of the field visit of the Executive Board of UNICEF and the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP (I) (Move to the annual session)</del>
Provisional list of agenda items for the annual session of 2020 (I)	Provisional list of agenda items for the first regular session of 2021 (I)	<del>Provisional list of agenda items for the first regular session of 2021 (I) (Move to the annual session)</del>
	Address by the Chairperson of the UNICEF Global Staff Association	

**Notes:**

- (D) – *For decision*: The secretariat prepares documentation on the agenda item. The Executive Board is expected to discuss and adopt a decision under the agenda item. (I) – *For information*: The secretariat prepares documentation for information. The Executive Board may opt to take a decision under the agenda item.
- A number of items that are currently *for information* (I) could be considered at the joint meeting of the Boards, such as the Report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP, as well as the Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings.
- If the joint meeting of the Boards results in the need for further discussion and/or decisions that cannot wait for the first regular session, the UNICEF Executive Board could hold a one-day session during the same week.

- Below is a list of non-statutory items that are included in the 2020 programme of work that could be included in future programmes of work, as required/needed.

**2020 First regular session:**

- Update on the midterm review of the Strategic Plan, 2018–2021 (*I*) – every four years.
- Extension of the Vaccine Independence Initiative and its revolving fund (*D*) – every five years.
- Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority (*I*)
- Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system (*D*)
- Joint preliminary comprehensive proposal on the cost-recovery policy (*I*)

**2020 Annual session:**

- Report on the midterm review of the Strategic Plan, 2018–2021 – included in the annual report of the Executive Director every four years.
- Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority (*D*)



- Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system (D)
- Joint comprehensive proposal on the cost-recovery policy (D)

### **OPTION 1: INDICATIVE LIST OF INFORMAL BRIEFINGS FOR THE EXECUTIVE BOARD OF UNICEF**

<i>First regular session Informal Briefings</i>	<i>Annual session Informal Briefings</i>	<i>Second regular session Informal Briefings</i>
Pre-session	Pre-session	<i>Under option 1 most agenda items would be moved to the other two sessions. Therefore, there would be no informal briefings on statutory agenda items. Having said that, informal briefing on other issues can be organized upon request.</i>
Orientation for the Executive Board	Report on the midterm review of the Strategic Plan, 2018–2021 and annual report for 2019 of the Executive Director of UNICEF	
Extension and expansion of the Vaccine Independence Initiative and its revolving fund	Annual report on UNICEF humanitarian action	
Evaluation of innovation in UNICEF work, and management response	Annual report on the implementation of the UNICEF Gender Action Plan, 2018–2021	
Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority	Structured dialogue on financing the results of the UNICEF Strategic Plan, 2018–2021	
	Annual report for 2019 on the evaluation function in UNICEF, and management perspective	
	Evaluation of the UNICEF Gender Action Plan, and management response	
	Report of the Ethics Office of UNICEF for 2019, and management response	
UNICEF financial report and audited financial statements for the year ended 31 December 2018 and report of the Board of Auditors	Office of Internal Audit and Investigations 2019 annual report to the Executive Board, and management response	
	UNICEF Audit Advisory Committee 2019 annual report	

Private Fundraising and Partnerships: 2020 workplan and proposed budget

Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority

Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system

Oral update on UNICEF research activities and priorities in this regard

Joint preliminary comprehensive proposal on the cost-recovery policy

Midterm review of the UNICEF integrated budget, 2018-2021

UNICEF Strategic Plan: updated financial estimates, 2020–2023

Private Fundraising and Partnerships: financial report for the year ended 31 December 2019

Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system

Joint comprehensive proposal on the cost-recovery policy

### **Explanatory narrative on the envisaged changes and their expected effect on Board oversight, effectiveness and efficiency**

- As in all scenarios, all the agenda items currently allocated for the second regular session can be considered in one of the other two sessions with no agenda items being removed from the programme of work. The only implication is that some agenda items such as evaluations or the humanitarian updates would be considered twice instead of three times a year.

- The reallocation of agenda items from the second regular session into the other two sessions will not cause the time that it is normally allocated to the first and regular sessions, and which is currently underutilized, to be exceeded. For instance, in 2017 and 2018, the Board used 7.5 and 8.5 days, respectively, out of the 12 days (4 per session) allotted for each of those years, with an average of 2.8 days per session. This time utilization includes the special focus sessions, which are not part of the formal agenda.
- The agenda for the second regular session would be streamlined by reallocating some agenda items to the other sessions. **The one-day session would only include any discussion or decision required following the discussion (at the JMB) of a joint agenda item (i.e. cost recovery) and CPD presentation, if need be.**

A number of items that are currently *for information (I)* could be considered at the joint meeting of the Boards, such as the Report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP, as well as the Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings.

- Informal meetings/dialogue on issues of interest to the members could be considered on a more “real time” schedule, as noted by the Executive Director at the second regular session 2019.

## Indicative programme of work for the UN-Women Executive Board sessions in 2020

<i>First regular session</i> <b>1 day</b>	<i>Annual session</i> <b>3 days (might increase to 4 days)</b>	<i>Second regular session</i> <b>1 day</b>
<b>Organizational matters</b>		
Election of the President and Vice-Presidents of the Executive Board		
Update on the implementation of General Assembly resolution 72/279	Update on the implementation of General Assembly resolution 72/279	<del>Update on the implementation of General Assembly resolution 72/279</del>
<b>Audit matters</b>	<b>Audit matters</b>	
Financial report and audited financial statements for the year ended 31 December 2018	Report of the internal audit and investigation activities for the period of 1 January to 31 December 2019	
Report of the Board of Auditors on the financial statements for the year ended 31 December 2018	Report of the Advisory Committee on Oversight (ACO) for the period of 1 January to 31 December 2019	
Implementation of the recommendations of the Board of Auditors contained in its reports for the year ended 31 December 2018 on the United Nations funds and programmes	Management responses	
Updated status of UN-Women management actions to address outstanding audit recommendations	Management response to Joint Inspection Unit (JIU) reports issued in 2019	
	Update on the implementation of recommendations contained in the independent victim-centred review of UN-Women's policies and processes on tackling sexual exploitation and abuse and sexual harassment and as noted in the related management response	
	<b>Evaluation</b>	<b>Evaluation</b>
	Report on the evaluation function of UN-Women, 2019	

<i>First regular session</i> <b>1 day</b>	<i>Annual session</i> <b>3 days (might increase to 4 days)</b>	<i>Second regular session</i> <b>1 day</b>
	Corporate evaluation of UN-Women’s Strategic Plan 2018–2021 Management responses Meta-analysis of evaluations managed by UN-Women in 2019 Related management response	<del>Meta-analysis of evaluations managed by UN Women in 2019</del> <del>Related management response</del>
<b>Financial, budgetary and administrative matters</b> Joint preliminary comprehensive proposal on the cost recovery policy	<b>Financial, budgetary and administrative matters</b> Joint comprehensive proposal on the cost recovery policy	<del>Financial, budgetary and administrative matters</del> <del>Joint comprehensive proposal on the cost recovery policy</del>
<b>Policy and programme matters</b> Update on the midterm review of the Strategic Plan, 2018–2021 Briefing on the operational response at the regional level	<b>Programme and policy matters</b> Briefing on the operational response at the regional level	<del>Programme and policy matters</del> <del>Briefing on the operational response at the regional level</del>
<b>Structured dialogue on financing</b> Options on improving the quality of the Structured Dialogue on Financing	<b>Structured dialogue on financing</b> Report on the structured dialogue on financing	<del>Structured dialogue on financing</del>
<b>Follow-up to the recommendations and decisions of the Joint United Nations Programme on HIV/AIDS.</b>		

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First regular session

**1 day**

Annual session

**3 days (might increase to 4 days)**

Second regular session

**1 day**

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**Programme Coordinating Board meeting (See JMB proposal, could be conducted jointly)**

**Annual Report of the Executive Director**

Report of the Executive Director of UN-Women on progress made on the Strategic Plan 2018-2021, [including its midterm review](#)

**Field visit**

Presentation of the report on the field visit of the UN-Women Executive Board

**Field visit**

~~Report on the joint field visit of the Executive Board of UNDP/UNFPA/UNOPS and the Executive Boards of UNICEF, UN Women and WFP~~

~~Presentation of the report on the field visit of the UN-Women Executive Board~~

**Other matters**

Address by the Chairperson of the UNDP/UNFPA/UNOPS and UN-Women Staff Council

**Other matters**

~~Address by the Chairperson of the UNDP/UNFPA/UNOPS and UN Women Staff Council~~

## **OPTION 1: INDICATIVE LIST OF INFORMAL BRIEFINGS FOR THE EXECUTIVE BOARD OF UN-WOMEN**

<i>First regular session Informal Briefings</i>	<i>Annual session Informal Briefings</i>	<i>Second regular session Informal Briefings</i>
Orientation for the Executive Board	Pre-session in advance of the annual session	Pre-session in advance of the second regular session
Pre-session in advance of the first regular session	Informal briefing on an update on the implementation of General Assembly Resolution 72/279	Informal briefing on mobilizing for the Generation Equality Forum (Beijing+25)
Informal briefing on an update on the implementation of General Assembly Resolution 72/279	Informal briefing on the annual report on implementation of the Strategic Plan 2018-2021, including the Mid-term Review	Joint informal briefing on cost-recovery
Informal briefing on the Mid-term Review of the Strategic Plan, 2018-2021	Informal briefing on mobilizing for the Generation Equality Forum (Beijing+25)	Informal briefing on the structured dialogue on financing
Informal briefing on mobilizing for the Generation Equality Forum (Beijing+25)	Informal briefing on evaluation: 1) Report on the evaluation function of UN-Women, 2019, 2) Corporate evaluation of UN-Women's Strategic Plan 2018-2021, 3) Meta-analysis of evaluations managed by UN-Women in 2019, 4) Management responses	
Informal briefing on audit matters:		
- Audited financial statements for the year ended 31 December 2018	Informal briefing on audit and investigation: 1) Report of the internal audit and investigation activities for the period of 1 January to 31 December 2019, 2) Report of the Advisory Committee on Oversight for the period of 1 January to 31 December 2019, 3) Management responses, 4) Management response to Joint Inspection Unit reports issued in 2019	
Management response on the Report of the Board of Auditors		
Joint informal briefing on cost recovery		
Joint informal briefing on Working Methods of the Executive Boards	Update on the implementation of recommendations contained in the independent victim-centered review of UN-Women's policies and processes on tackling sexual exploitation and abuse and sexual harassment and as noted in the related management response	
Joint informal briefing on the options to improve the structured dialogue on financing		
	Informal briefing on the structured dialogue on financing	

## Option 2

**Option 2:** *“Convene the second regular session once every two years for the approval of the respective Strategic Plans and budgets.<sup>3</sup> This would mean having an additional one or two-day second regular session every two years, and then shifting any item that would normally be considered at the second regular session to the first regular or annual session. The timing for this would be early September. This would also allow for better attendance and focus on issues at both informal and formal sessions due to Board members not being involved with General Assembly preparations. It is also an opportunity to promote time and resource efficiencies of Board meetings by streamlining the agenda and revisiting items that could be moved from the formal agenda to informal briefings/consultations. This would also allow for better spacing between formal sessions (every 6 months) as opposed to 4 months between first regular and annual sessions and only 3 months between the annual and second regular session.”*

The sample that follows is what the workplan could look like for the year 2021.

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<sup>3</sup> UN-Women and UNOPS have biennial budgets every two years, whereas UNDP, UNFPA, and UNICEF have budgets every four years. So, for the latter four agencies, they may only need formal agenda items every four years.



## Indicative annual workplan for Executive Board of UNDP, UNFPA, and UNOPS in 2021

(starting in 2021 and subsequently every 4 years)

The annual workplan for the Executive Board of UNDP/UNFPA/UNOPS is prepared and updated by the secretariat in consultation with the Bureau of the Executive Board, based on statutory requirements, requests arising from specific decisions by the Board or discussions within the Executive Board and other proposals endorsed by the Bureau. It is a flexible framework, subject to revisions as deemed appropriate during the course of the year.

**Blue:** Agenda items moved from the second regular session to the first regular session.

**Green:** Agenda items moved from the second regular to the annual session.

**Red:** Agenda items moved to an informal briefing or to the JMB

First regular session	Annual session	Second regular session (in early September every four years: 2021, 2025, etc.)
<b>0.5 day joint items</b>	<b>1 day joint items</b>	<b>0 day joint items</b>
<b>1 day UNDP</b>	<b>2 days UNDP</b>	<b>1 day UNDP</b>
<b>1 day UNFPA</b>	<b>1.5 days UNFPA</b>	<b>1 day UNFPA</b>
<b>0.25 day UNOPS</b>	<b>0.5 day UNOPS</b>	<b>0.5 day UNOPS</b>

JOINT SEGMENT	JOINT SEGMENT	JOINT SEGMENT
<b>Organizational matters</b> Election of Executive Board Bureau for 2021 <i>(held in December 2020)</i> Adoption of the annual workplan 2021 of the Executive Board	<b>Organizational matters</b> Reports on internal audit and investigation for UNDP, UNFPA and UNOPS on activities in 2020, and management responses (D)	<b>Organizational matters</b> Proposed annual workplan 2022 of the Executive Board
<b>Recommendations of the Board of Auditors</b> UNDP, UNCDF, UNFPA and UNOPS reports on the status of implementation of the recommendations of the Board of Auditors for 2020 (D)	<b>Internal audit and investigation</b> Reports on internal audit and investigation for UNDP, UNFPA and UNOPS on activities in 2020, and management responses (D)	<b>Financial, budgetary and administrative matters</b> <del>Report of UNDP, UNFPA and UNOPS on joint procurement activities</del> <i>(The content of this joint report will be part of the planned informal on UNOPS' annual statistical report on the procurement activities of United Nations system organizations, 2019)</i>

	<b>Ethics</b> Reports of the Ethics Offices of UNDP, UNFPA and UNOPS on activities in 2020, and management responses (D)	<b>Field visits of the Executive Board</b> <del>Report of the field visit of the Executive Board of UNDP/UNFPA/UNOPS</del> <i>(per 2020 annual workplan, this will move to an informal briefing)</i>
		<del>Report of the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP</del> <i>(per 2020 annual workplan, this will move to an informal briefing or the joint meeting of the Boards)</i>
<b>Follow up to the UNAIDS Programme Coordinating Board meeting</b>  <b>Follow-up to recommendations and decisions of UNAIDS Programme Coordinating Board meetings</b>		<b>Follow up to the UNAIDS Programme Coordinating Board meetings</b>  <del>Follow-up to recommendations and decisions of UNAIDS Programme Coordinating Board meetings</del> <i>(beyond 2020, the location of this item will be harmonized with other Executive Boards or possibly moved to the joint meeting of the Boards if Members States so decide.)</i>
	<b>Other Matters</b>  Address by the Chairperson of the UNDP/UNFPA/UNOPS/UN-Women Staff Council	<b>Other Matters</b>  <del>Address by the Chairperson of the UNDP/UNFPA/UNOPS/UN-Women Staff Council</del> <i>(move to Annual Session)</i>

UNDP SEGMENT	UNDP SEGMENT	UNDP SEGMENT
<b>Interactive Dialogue with the Administrator</b>	<b>Interactive Dialogue with the Administrator</b>	<b>Interactive Dialogue with the Administrator</b>
<b>Country programmes and related matters</b>  Country programme documents and extensions of ongoing country programmes	<b>Country programmes and related matters</b>  Country programme documents and extensions of ongoing country programmes	<del>Country programmes and related matters</del>  <del>Country programme documents and extensions of ongoing country programmes</del>

		<i>(redistribute between first regular and annual sessions)</i>
<p><b>Evaluation</b></p> <p>Synthesis of IEO findings in conflict countries</p> <p><b>Evaluation of UNDP assistance to vulnerable countries on disaster risk reduction and climate change adaptation, and management response (D)</b></p> <p><b>Evaluation of UNDP support to middle income countries, and management response (D)</b></p> <p><i>(moved from Second Regular Session 2020)</i></p>	<p><b>Evaluation</b></p> <p>Annual report on evaluation and management commentaries (D)</p> <p>Evaluation of the UNDP Strategic Plan, 2018-2021, and management response (D)</p>	<p><b>Financial, budgetary, and administrative matters</b></p> <p><b>UNDP structured funding dialogue (D)</b></p> <p><del>-Annual review of the UNDP financial situation, 2020 (D)</del></p> <p><del>-Structured dialogue on financing the results of the UNDP Strategic Plan, 2018-2021 (D)</del></p> <p><i>(move to annual session 2021)</i></p>
	<p><b>Annual Report of the Administrator</b></p> <p>Cumulative review of the Strategic Plan and annual report of the Administrator for 2020 (D)</p> <p>-UNDP report on the recommendations of the Joint Inspection Unit in 2020</p> <p>-Statistical annex</p> <p><b>UNDP Strategic Plan, 2022-2026</b></p> <p>Draft UNDP Strategic Plan, 2022-2026</p>	<p><b>UNDP Strategic Plan, 2022-2025</b></p> <p>UNDP Strategic Plan, 2022-2025</p>
	<p><b>Financial, budgetary and administrative matters</b></p> <p><b>UNDP Structured Funding Dialogue:</b></p> <p><b>-Annual review of the UNDP financial situation, 2020 (D)</b></p> <p><b>-Structured dialogue on financing the results of the UNDP Strategic Plan, 2018-2021 (D)</b></p> <p><i>(Moved from Second Regular Session 2021)</i></p>	<p><b>Financial, budgetary and administrative matters</b></p> <p>UNDP Integrated Resources Plan and Integrated Budget estimates, 2022-2025</p> <p>Report of the ACABQ on the UNDP Integrated Resources Plan and Integrated Budget estimates, 2022-2025</p>

	<b>Gender Equality at UNDP</b> Annual report on the implementation of the UNDP Gender Equality Strategy, 2018-2021	
	<b>Human Development Report</b> Update on Human Development Report consultations (GA resolution 57/264)	
	<b>UNV</b> United Nations Volunteers: annual report of the Administrator (D)	
	<b>UNCDF</b> Midterm review of the United Nations Capital Development Fund strategic framework, 2018-2021, including the annual report on results achieved by UNCDF in 2020 (D)	

<b>UNFPA SEGMENT</b>	<b>UNFPA SEGMENT</b>	<b>UNFPA SEGMENT</b>
<b>Statement of the UNFPA Executive Director</b>	<b>Statement of the UNFPA Executive Director</b>	<b>Statement of the UNFPA Executive Director</b>
—	<b>UNFPA Strategic Plan</b> Draft UNFPA Strategic Plan, 2022-2025 (D) <i>(presented every 4 years)</i>	<b>UNFPA Strategic Plan</b> UNFPA Strategic Plan, 2022-2025 (D) <i>(presented every 4 years)</i>
—	<b>UNFPA Integrated Budget</b> —	<b>UNFPA Integrated Budget</b> UNFPA Integrated Budget, 2022-2025 (D) <i>(presented every 4 years)</i>

		Report of ACABQ on UNFPA Integrated Budget, 2022-2025 <i>(presented every 4 years)</i>
	UNFPA Structured Funding Dialogue <b>Report on the UNFPA structured funding dialogue 2019-2020 (D)</b>	UNFPA Structured Funding Dialogue <del>Report on the UNFPA structured funding dialogue 2019-2020 (D)</del> <i>(move to annual session 2021)</i>
Country programmes and related matters Country programme documents and extensions of ongoing country programmes	Country programmes and related matters Country programme documents and extensions of ongoing country programmes	Country programmes and related matters <del>Country programme documents and extensions of ongoing country programmes</del> <i>(redistribute to annual session 2021 or first regular session 2022)</i>
	<b>Annual report of the Executive Director</b>  Annual report for 2020 of UNFPA Executive Director: progress against the Strategic Plan, 2018–2021 (D)  Statistical and financial review, 2020  UNFPA report on the recommendations of the Joint Inspection Unit in 2020	
<b>Evaluation</b>  Thematic evaluation (TBD)	<b>Evaluation</b>  Annual report of the UNFPA Evaluation Office 2020, and management commentaries (D)	

UNOPS SEGMENT	UNOPS SEGMENT	UNOPS SEGMENT
Statement of the UNOPS Executive Director	Statement of the UNOPS Executive Director  Annual Report of the Executive Director 2020	Statement of the UNOPS Executive Director  UNOPS Strategic Plan 2022-2025  UNOPS biennial budget estimates for 2021-2023 (D)

	Report of UNOPS on the recommendations of the joint Inspection Unit in 2020	<del>Annual statistical report on the procurement activities of United Nations system organizations, 2020 (D)</del> <i>(Move to First Regular session 2022)</i>
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## **OPTION 2: INDICATIVE LIST OF INFORMALS AND BRIEFINGS FOR THE EXECUTIVE BOARD OF UNDP/UNFPA/UNOPS**

<i>First regular session Informals and Briefings</i>	<i>Annual session Informals and Briefings</i>	<i>Second regular session Informals and Briefings</i>
Elections of the 2021 Bureau of the Executive Board	Pre-session informal consultation	Pre-session informal consultation
Pre-session informal consultation	Informal consultation on the UNDP Strategic Plan, 2022-2025 (2 briefings/workshops before the session)	Informal consultation on the UNDP Strategic Plan, 2022-2025
Joint Orientation for the Executive Board	Informal consultation on the UNFPA Strategic Plan, 2022-2025 (2 briefings/workshops before the session)	Informal consultation on the UNFPA Strategic Plan, 2022-2025
UNDP Orientation for the Executive Board	Informal consultation on the UNOPS Strategic Plan, 2022-2025 (2 briefings/workshops before the session)	Informal consultation on the UNOPS Strategic Plan, 2022-2025
UNFPA Orientation for the Executive Board	Briefing on the Interactive Dialogue with the Administrator and the Annual Report 2020 (topic of the Interactive Dialogue with the Administrator)	Informal consultation on UNDP Integrated Resources Plan and Integrated Budget estimates, 2022-2025 and Report of the ACABQ on the UNDP Integrated Resources Plan and Integrated Budget estimates, 2022-2025
UNOPS Orientation for the Executive Board	Informal consultation on the UNFPA Annual Report of the Executive Director	Informal consultation on UNFPA Integrated Budget, 2022-2025 and Report of ACABQ on UNFPA Integrated Budget, 2022-2025

Informal consultation on Evaluation of the UNDP Strategic Plan 2018-2021 (including Common Chapter evaluation)	Informal consultation on the Annual Report of the Executive Director of UNOPS	Informal consultation on UNOPS biennial budget estimates for 2021-2023 and Annual statistical report on the procurement activities of United Nations system organizations, 2020
Informal consultation on the report of UNDP on the status of implementation of the recommendations of the Board of Auditors for 2019	Informal consultation on the report on internal audit and investigations for UNDP on activities in 2020 and management response	UNDP, UNFPA, UNOPS Informal consultation on Protection against sexual exploitation and abuse (PSEA) and Sexual Harassment (SH)
Informal consultation on the report of UNFPA on the status of implementation of the recommendations of the Board of Auditors for 2019	Informal consultation on the UNFPA reports of the Office of Audit and Investigations on activities in 2020 and management response	Informal consultation on UNDP country programme documents
Informal consultation on the report of UNOPS on the status of implementation of the recommendations of the Board of Auditors for 2019	Informal consultation on the UNOPS report of the Office of Audit and Investigations on activities in 2020 and management response	Informal consultation on UNFPA country programme documents
UNDP, UNFPA, UNOPS briefing on protection against sexual exploitation and abuse (PSEA) and sexual harassment (SH)	Informal consultation on UNDP country programme documents	Briefing on the UNAIDS Programme Coordinating Board
Briefing on the UNDP Strategic Plan, 2022-2025	Informal consultation on UNFPA country programme documents	Briefing on the Executive Board Field Visits in 2020
Briefing on the UNFPA Strategic Plan, 2022-2025	Informal consultation on UNDP Independent Evaluation Office (IEO) Annual report on evaluation and management commentaries	Informal consultation on the UNFPA Structured Funding Dialogue
Briefing on the UNOPS Strategic Plan, 2022-2025	UNFPA informal consultation Annual report of the UNFPA Evaluation office 2020 and management commentaries	

Joint UNDP, UNFPA, UNICEF, UN-Women informal consultation on the evaluation of the Common Chapter	Informal consultation on UNCDF: -Annual Report on results achieved by UNCDF in 2020 -Annual review of the UNCDF financial situation, 2020
Informal consultation on UNDP country programme documents	Informal consultation on United Nations Volunteers: Annual Report on the Administrator
Informal consultation on UNFPA country programme documents	UNDP Informal consultation on the Annual Report on the implementation of the Gender Equality Strategy, 2018-2021
UNDP Informal consultation on evaluation:  -Synthesis of IEO findings in conflict countries  -Evaluation of UNDP assistance to vulnerable countries on disaster risk reduction and climate change adaptation, and management response  -Evaluation of UNDP support to middle income countries, and management response	Briefing on Human Development Report
UNFPA informal consultation on evaluation	Briefing on the United Nations Office for South-South Cooperation
Informal consultation on the UNFPA Structured Funding Dialogue	Informal consultation on the UNDP Structured Funding Dialogue
UNDP briefing on the interactive dialogue with the Administrator	Informal consultation on the UNFPA Structured Funding Dialogue
Informal consultation on the UNAIDS Programme Coordinating Board	UNDP Briefing on implementation of GA resolution 72/279 on repositioning of the UN development system



UNFPA Briefing on implementation of GA resolution  
72/279 on repositioning of the UN development system

UNOPS Briefing on implementation of GA resolution  
72/279 on repositioning of the UN development system

### **Explanatory narrative on the envisaged changes and their expected effect on Board oversight, effectiveness and efficiency**

- The reason why this scenario looks similar to option 1 is because in 2021 the new Strategic Plan and the new Integrated Budget for 2022-2025 will be presented to the Executive Board. For this reason and as opposed to option 1, in option 2 there will be a second regular session only every 4 years. Should the Executive Board prefer to do so, some of the other agenda items (i.e. not those related to the Strategic Plan and the Integrated Budget)<sup>4</sup> in this option for the second regular session could be moved to the preceding annual session or the following year first regular session, with some adjustments in the planning cycle.
- As in option 1, all the agenda items currently allocated for the second regular session (other than the respective strategic plans and budgets) could be considered in either of the other two sessions with no agenda items being removed from the annual workplan.
- The reallocation of agenda items from the second regular session into the other two sessions would be done in the most efficient way possible taking into account the duration of the sessions.
- A number of items that are currently for *information* could be considered at the joint meeting of the Boards, such as the Report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP or the follow-up to the UNAIDS Programme Coordinating Board meetings.
- Since the majority of country programmes for all agencies are currently submitted at the second regular session, under this option, most CPDs would be presented at the first regular session of the following year, which is when implementation of new programmes would begin. Tabling all CPDs at the annual session prior to their January implementation start dates could present difficulties in that the UNSDCF's might not yet be ready at that time.

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<sup>4</sup> The UNOPS Annual statistical report on UN procurement activities will be presented at the following year first regular session.

- Additional informal consultations and briefings on issues of interest to the Board could be considered to maintain the current levels of efficient oversight and compensate for the three years without a second regular session.
- The risk of moving the structured funding dialogue report on contributions and other financial documentation to the annual session is that relevant financial books and statistics are only finalized by 1 April. Inevitably, this information is needed to prepare the financial and budgetary reports, meaning that having to present the reports earlier in the year could be challenging. Presenting the reports at the annual session is nonetheless preferable to presenting them the following year at the first regular session; that would lead to a too long time lag between when the books are closed and when the financial reports are discussed.
- The content of the report of UNDP, UNFPA and UNOPS on joint procurement activities, will be incorporated into the informal on the UN annual statistical report.
- Finally, one important issue with this option is that it reduces the formal interaction of the agencies, including that of the heads of the funds and programmes with the Boards. As members consider any efficiencies gained with this option, they may also wish to consider how these could impact on the effectiveness of Board engagement and dialogue with UNDP, UNFPA and UNOPS. This session, perhaps structured differently, could also present an opportunity for the agencies to engage with the Board in new ways. Moreover, any increase in informal consultations, briefings and non-official documentation may offset any apparent efficiencies gained when limiting the time allocated to the recorded exchange of views and positions that takes place during formal meetings such as the Executive Board sessions.

## Indicative programme of work for the UNICEF Executive Board sessions (starting in 2021 and subsequently every 4 years)

The annual programme of work for UNICEF Executive Board sessions is prepared and updated by the secretariat in consultation with the Bureau of the Executive Board, based on statutory requirements, requests arising from specific decisions or discussions within the Executive Board and other proposals endorsed by the Bureau. It is a flexible framework, which is subject to revisions as deemed appropriate during the course of the year. This draft has been prepared by the secretariat at the request of the Bureau members.

**Blue:** Agenda items moved from the second regular session moved to the first regular session.

**Green:** Agenda items moved from the second regular to the annual session.

**Red:** Agenda items that could be moved to the JMB

First regular session 3 days	Annual session 4 days	Second regular session
<b>Organizational and procedural matters</b>	<b>Organizational and procedural matters</b>	<b>Organizational and procedural matters</b>
Election of the President and Vice-Presidents of the Executive Board (D)		Proposed programme of work for Executive Board sessions in 2022 (D)
<b>Programme and policy matters</b>	<b>Programme and policy matters</b>	<b>Programme and policy matters</b>
UNICEF programme cooperation: Country programme documents (D) Extensions of ongoing country programmes (D)	UNICEF programme cooperation: Country programme documents (D) Extensions of ongoing country programmes (D)	UNICEF Strategic Plan, 2022-2025 (D) <i>(Should the Board consider necessary to delay decision on UNICEF's strategic plan to review it together with the sister agencies' plans, a one-day session could be convened in September every four years)</i>
<b>Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings (I)</b>	Annual report for 2020 of the Executive Director of UNICEF (D) UNICEF report on the recommendations of the Joint Inspection Unit <sup>5</sup> (I)	<del>UNICEF programme cooperation: Country programme documents (D) Extensions of ongoing country programmes (D)</del> (CPDs continue to be adopted on a non-objection basis and

<sup>5</sup> The report is considered under the agenda item "Annual report of the Executive Director of UNICEF".

<i>First regular session</i> <b>3 days</b>	<i>Annual session</i> <b>4 days</b>	<i>Second regular session</i>
		<i>introduction of CPDs can be redistributed into the first and annual sessions).</i>
	Structured dialogue on financing the results of the UNICEF Strategic Plan, 2018–2021 (D)	<del>Structured dialogue on financing the results of the UNICEF Strategic Plan, 2018–2021 (D)</del> (Move to the annual session)
Oral update on UNICEF humanitarian action (I) (To be expanded)	Annual report on UNICEF humanitarian action (D)	<del>Oral update on UNICEF humanitarian action (I)</del> (Humanitarian updates are also provided at the first regular and annual sessions. Propose to expand the oral update in the first regular session to include information that is provided at the second regular session.)
	Annual report on the implementation of the UNICEF Gender Action Plan, 2018–2021 (I)	UNICEF Gender Action Plan, 2022–2025 (I) (Should the Board consider necessary to delay decision on UNICEF’s strategic plan to review it together with the sister agencies’ plans, a one-day session could be convened in September every four years)
<b>Evaluation, audit and oversight matters</b>	<b>Evaluation, audit and oversight matters</b>	<b>Evaluation, audit and oversight matters</b>
Evaluation report and management response (D) (Include report presented at the second regular session.)	Annual report for 2020 on the evaluation function in UNICEF (D), and management perspective Evaluation report and management response (D)	<del>Evaluation report and management response (I)</del> (Evaluations are also presented at the first regular and annual sessions. Propose to include the report to be presented in September to the agenda item in February)
	Office of Internal Audit and Investigations 2020 annual report to the Executive Board, and management response (D)	

<i>First regular session</i> <b>3 days</b>	<i>Annual session</i> <b>4 days</b>	<i>Second regular session</i>
	UNICEF Audit Advisory Committee 2020 annual report (I)	
	Report of the Ethics Office of UNICEF for 2020 and management response (D)	
<b>Resource, financial and budgetary matters</b>	<b>Resources, financial and budgetary matters</b>	<b>Resource, financial and budgetary matters</b>
UNICEF financial report and audited financial statements for the year ended 31 December 2019 and report of the Board of Auditors (D)	UNICEF Strategic Plan: updated financial estimates, 2021–2024 (D)	UNICEF integrated budget, 2022–2025 (D) <i>(Should the Board consider necessary to delay decision on UNICEF’s strategic plan to review it together with the sister agencies’ plans, a one-day session could be convened in September every four years)</i>
Private Fundraising and Partnerships: 2021 workplan and proposed budget (D)	Private Fundraising and Partnerships: financial report for the year ended 31 December 2020 (D)	UNICEF integrated budget, 2022–2025: report of the Advisory Committee on Administrative and Budgetary Questions <sup>6</sup> (I) <i>(Should the Board consider necessary to delay decision on UNICEF’s strategic plan to review it together with the sister agencies’ plans, a one-day session could be convened in September every four years)</i>
		<del>UNICEF Strategic Plan: updated financial estimates, 2021–2024 (D) (Move to the annual session)</del>

<sup>6</sup> The report is considered under the agenda item “UNICEF integrated budget, 2022-2025”.

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*First regular session*  
**3 days**

*Annual session*  
**4 days**

*Second regular session*

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~~Private Fundraising and Partnerships: financial report for the year ended 31 December 2020 (D) (Move to the annual session)~~

**Other matters**

**Other matters**

**Other matters**

~~Reports of the field visit of the Executive Board of UNICEF and the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP (I)~~

~~Reports of the field visit of the Executive Board of UNICEF and the joint field visit of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP (I) (Move to the annual session)~~

Provisional list of agenda items for the annual session of 2021 (I)

~~Provisional list of agenda items for the first regular session of 2022 (I)~~

~~Provisional list of agenda items for the first regular session of 2022 (I) (Move to the annual session)~~

Address by the Chairperson of the UNICEF Global Staff Association

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**Notes:**

- (D) – *For decision*: The secretariat prepares documentation on the agenda item. The Executive Board is expected to discuss and adopt a decision under the agenda item. (I) – *For information*: The secretariat prepares documentation for information. The Executive Board may opt to take a decision under the agenda item.

- A number of items that are currently *for information (I)* could be considered at the joint meeting of the Boards, such as the Report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP, as well as the Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings.
- Below is a list of non-statutory items that are included in the 2021 programmes of work that could be included in future programmes of work, as required/needed.

**2021 First regular session (TBC):**

- Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority (I)
- Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system (D)
- Joint preliminary comprehensive proposal on the cost-recovery policy (I)

**2021 Annual session (TBC):**

- Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority (D)
- Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system (D)
- Joint comprehensive proposal on the cost-recovery policy (D)

## **OPTION 2: INDICATIVE LIST OF INFORMALS AND BRIEFINGS FOR THE EXECUTIVE BOARD OF UNICEF**

<i>First regular session</i> <i>Informal Briefings</i>	<i>Annual session</i> <i>Informal Briefings</i>	<i>Second regular session</i> <i>Informal Briefings</i>
Pre-session	Annual report of the Executive Director of UNICEF	UNICEF Strategic Plan, 2022–2025
Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings	Annual report on UNICEF humanitarian action	UNICEF Gender Action Plan, 2022–2025
Update on UNICEF humanitarian action	Annual report on the implementation of the UNICEF Gender Action Plan, 2018–2021	UNICEF integrated budget, 2022–2025
Evaluation report and management response	Structured dialogue on financing the results of the UNICEF Strategic Plan, 2018–2021	UNICEF integrated budget, 2022-2025: report of the Advisory Committee on Administrative and Budgetary Questions
UNICEF financial report and audited financial statements for the year ended 31 December 2019 and report of the Board of Auditors	Annual report for 2020 on the evaluation function in UNICEF, and management perspective	
Private Fundraising and Partnerships: 2021 workplan and proposed budget	Evaluation report and management response	
	Report of the Ethics Office of UNICEF for 2020	
	Office of Internal Audit and Investigations 2020 annual report to the Executive Board, and management response	
	Update on the implementation of the recommendations made in the independent panel review of the UNICEF response to protection from sexual exploitation and abuse; the Morgan Lewis report on sexual harassment investigations conducted by the UNICEF Office of Internal Audit and Investigations; and the report of the Independent Task Force on Workplace Gender-Discrimination, Sexual Harassment, Harassment and Abuse of Authority	
	UNICEF Strategic Plan: updated financial estimates, 2021–2024	
	Private Fundraising and Partnerships: financial report for the year	



ended 31 December 2020

Update on the implementation of General Assembly resolution 72/279 on the repositioning of the United Nations development system in the context of the quadrennial comprehensive policy review of operational activities for development of the United Nations system

### **Explanatory narrative on the envisaged changes and their expected effect on Board oversight, effectiveness and efficiency**

- The reason why this scenario looks similar to option 1 is because in 2021 the new Strategic Plan, the new Integrated Budget and the new Gender Action Plan will be presented to the Executive Board. For this reason and as opposed to option 1, in option 2 there will be a second regular session only every 4 years. Should the Executive Board prefer to do so, the agenda items in this option for the second regular session could also be moved to the annual session, with some adjustments in the planning cycle.
- Same as above, in the previous scenario, all the agenda items currently allocated for the second regular session can be considered in any of the other two sessions with no agenda items being neglected/removed completely from the programme of work. The only implication is that some agenda items such as evaluations or the humanitarian updates would be considered twice instead of three times a year.
- The reallocation of agenda items from the second regular session into the other two sessions will not cause the time that it is normally allocated to the first and regular session, which is currently underutilized, to be exceeded. For instance, in 2017, 2018 and 2019, the Board used 7.5, 8.5 days and 8 days, respectively, out of the 12 days (4 per session) allotted for each of those years, with an average of 2.8 days per session. This time utilization includes the special focus sessions, which are not part of the formal agenda.
- The resource, financial and budgetary matters presented at the second regular session could be shifted to one of the other two sessions, with some adjustments to the programme of work. Alternatively, the same information could be made available in other ways.

- A number of items that are currently for *information (I)* could be considered at the joint meeting of the Boards, such as the Report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP, as well as the Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings.
- As in the previous option, by reducing the number of sessions or days per session, the Board could realize significant efficiencies in terms of cost, among other benefits. For instance, although UNICEF is not directly charged for the cost of conference room-related services and interpretation at the UN, these costs are estimated at around \$50,000 for a three-hour meeting (i.e., \$100,000 per day for the session), in addition to significant staff time for the preparation of each session.
- Informal meetings/dialogue on issues of interest to the members could be considered on a more “real time” schedule, as noted by the Executive Director at the second regular session 2019.

**Indicative programme of work for the UN-Women Executive Board sessions**  
**(starting in 2021 and subsequently every 4 years)**

<i>First regular session</i> <b>1 day</b>	<i>Annual session</i> <b>3 days (might increase to 4.5 days)</b>	<i>Second regular session</i> <b>2 days (might decrease to 0.5 day)</b>
Election of the President and Vice-Presidents of the Executive Board	<del>Update on the implementation of General Assembly resolution 72/279</del>	<del>Update on the implementation of General Assembly resolution 72/279</del>
Update on the implementation of General Assembly resolution 72/279		
<b>Audit matters</b>	<b>Audit matters</b>	
Financial report and audited financial statements for the year ended 31 December 2019	Report of the internal audit and investigation activities for the period of 1 January to 31 December 2020	
Report of the Board of Auditors on the financial statements for the year ended 31 December 2019	Report of the Advisory Committee on Oversight (ACO) for the period of 1 January to 31 December 2020	
Implementation of the recommendations of the Board of Auditors contained in its reports for the year ended 31 December 2019 on the United Nations funds and programmes	Management responses Management response to Joint Inspection Unit (JIU) reports issued in 2020	
Updated status of UN-Women management actions to address outstanding audit recommendations	Update on the implementation of recommendations contained in the independent victim-centred review of UN-Women's policies and processes on tackling sexual exploitation and abuse and sexual harassment and as noted in the related management response	
	<b>Evaluation</b>	<b>Evaluation</b>
	Report on the evaluation function of UN-Women, 2020 Management responses	<del>Meta analysis of evaluations managed by UN Women in 2020</del> <del>Related management response</del>
	<del>Meta-analysis of evaluations managed by UN-Women in 2020</del> <del>Related management response</del>	

<i>First regular session</i> <b>1 day</b>	<i>Annual session</i> <b>3 days (might increase to 4.5 days)</b>	<i>Second regular session</i> <b>2 days (might decrease to 0.5 day)</b>
		<b>Financial, budgetary and administrative matters</b>
		Integrated budget of UN-Women for the biennium 2022–2023
		Related report of the Advisory Committee on Administrative and Budgetary Questions (ACABQ)
		Management response to the ACABQ Report
		<b>(this agenda item is presented to the Board every 2 years)</b>
<b>Policy and programme matters</b>	<b>Programme and policy matters</b>	<del><b>Programme and policy matters</b></del>
Update on the midterm review of the Strategic Plan, 2018–2021	Briefing on the operational response at the regional level	<del>Briefing on the operational response at the regional level</del>
Briefing on the operational response at the regional level		
<b>Structured dialogue on financing</b>	<b>Structured dialogue on financing</b>	<del><b>Structured dialogue on financing</b></del>
Options on improving the quality of the Structured Dialogue on Financing	<b>Report on the structured dialogue on financing</b>	
	Follow-up to the recommendations and decisions of the Joint United Nations Programme on HIV/AIDS Programme Coordinating Board meeting ( <i>Could move to JMB</i> )	<b>Strategic plan</b>
	<b>Annual Report of the Executive Director</b>	The United Nations Entity for Gender Equality and the Empowerment of Women Strategic Plan 2022-2025 ( <i>this agenda item is presented to the Board every 4th year</i> )
	Report of the Executive Director of UN-Women on progress made on the Strategic Plan 2018-2021	
	<b>Field visit</b>	<del><b>Field visit</b></del>
	Report on the joint field visit of the Executive Board of UNDP/UNFPA/UNOPS and the Executive Boards of UNICEF, UN-Women and WFP	<del>Report on the joint field visit of the Executive Board of UNDP/UNFPA/UNOPS and the Executive Boards of UNICEF, UN-Women and WFP (<i>Could also move to the JMB as in option 1</i>)</del>

<i>First regular session</i> <b>1 day</b>	<i>Annual session</i> <b>3 days (might increase to 4.5 days)</b>	<i>Second regular session</i> <b>2 days (might decrease to 0.5 day)</b>
	Presentation of the report on the field visit of the UN-Women Executive Board	<del>Presentation of the report on the field visit of the UN-Women Executive Board</del>
	Address by the Chairperson of the UNDP/UNFPA/UNOPS and UN-Women Staff Council	<del>Address by the Chairperson of the UNDP/UNFPA/UNOPS and UN Women Staff Council</del>

## **OPTION 2: INDICATIVE LIST OF INFORMALS AND BRIEFINGS FOR THE EXECUTIVE BOARD OF UN-WOMEN**

<i>First regular session</i> <i>Informal Briefings</i>	<i>Annual session</i> <i>Informal Briefings</i>	<i>Second regular session</i> <i>Informal Briefings</i>
Orientation for the Executive Board		
Pre-session in advance of the first regular session	Pre-session in advance of the annual session	Pre-session in advance of the second regular session
Informal briefing on an update on the implementation of General Assembly Resolution 72/279	Informal briefing on an update on the implementation of General Assembly Resolution 72/279	Informal briefing on the structured dialogue on financing
Informal briefing on audit matters:	Informal briefing on audit and investigation: 1) Report of the internal audit and investigation activities for the period of 1 January to 31 December 2020, 2) Report of the Advisory Committee on Oversight for the period of 1 January to 31 December 2020, 3) Management responses, 4) Management response to Joint Inspection Unit reports issued in 2020	Informal briefing on Strategic Plan 2022-2025
- Audited financial statements for the year ended 31 December 2019		Informal briefing on Integrated Budget 2022-2023:
- Management response on the Report of the Board of Auditors		- Integrated Budget 2022-2023
Informal briefing on the structured dialogue on financing	Informal briefing on evaluation: 1) Report on the evaluation function of UN-Women, 2020, 2) Corporate evaluation of UN-Women's Strategic Plan 2018-2021, 3) Meta-analysis	- related report of ACABQ
		Management response to the report of ACABQ

of evaluations managed by UN-Women in 2020, 4)

Management response

Update on the implementation of recommendations contained in the independent victim-centered review of UN-Women's policies and processes on tackling sexual exploitation and abuse and sexual harassment and as noted in the related management response

Informal briefing on the structured dialogue on financing

Informal briefing on the annual report on implementation of the Strategic Plan 2018-2021

Informal briefing on Strategic Plan 2022-2025

Informal briefing on Integrated Budget 2022-2023

### **Explanatory narrative on the envisaged changes and their expected effect on Board oversight, effectiveness and efficiency**

- The reason why this scenario looks similar to option 1 is because in 2021 the new Strategic Plan, the new Integrated Budget will be presented to the Executive Board. For this reason and as opposed to option 1, in option 2 there will be a second regular session only every 2 years.
- Same as above, in the previous scenario, all the agenda items currently allocated for the second regular session can be considered in any of the other two sessions with no agenda items being neglected/removed completely from the programme of work.
- The resource, financial and budgetary matters presented at the second regular session could be shifted to one of the other two sessions, with some adjustments to the programme of work. Alternatively, the same information could be made available in other ways.
- A number of items could be considered at the joint meeting of the Boards, such as the Report of the joint field visits of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP, as well as the Oral report to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings.

### Option 3

**Option 3:** *“Convene the second regular session once every two years in October or November. Currently, this would not be allowed as the General Assembly is in session, thus a waiver from the Committee on Conferences would need to be granted every year. There would be risks with this approach, as the Committee on Conferences only takes decisions in September therefore an October/November second regular session would not be confirmed until close to the session, making planning and preparations for the Board challenging. If Board members would prefer a multi-day second regular session every year in the latter half of the year during the General Assembly session, then it would be advisable to process a formal request in this regard. Please note that the agenda items for this second regular session would be the same as in option 2, the only difference would be the timing of the session.”*

- This scenario is the same as option 1 or 2 with the only difference that the second regular session would take place in October or November.