How to submit a written statement via United Nations CSO-Net

First head to http://www.unwomen.org/en/csw/ngo-participation/written-and-oral-statements
Make sure to read all the instructions on the page before continuing on.
Click the link that says, “Please click here to login to United Nations CSO-Net.”

This will take you to the login page of the CSO-Net website.
Enter your organization’s username and password for CSO-Net and click “Login”
Once you logged into CSO-net, you will see the CSO-net start page. In the top of this page, type **CSW63** into the search field, select "Events" from the drop-down list and click "GO".

In the search result, click the blue title “63rd Session of the Commission on the Status of Women (CSW63)”. 
This will take you to the CSW63 page in CSO-net. **Click “Statements”** in the grey tabs on top of the screen:

On the next page, click **“Submit Statement”** in the right-hand box on the top of the page. Also note the instructions for Written Statements can be found on this page.
Then select “Click here to submit a new statement to this event” on the following page:

You should now be on the page to add a statement. **Enter your text in the large box provided. Please note the maximum word count permitted based on your ECOSOC status. It is recommended that you first write and save your statement in a word processing program such as Microsoft Word in case there is a disruption of online service during the submission process.**

**Select the language. Enter the Submitter’s name and Submitter’s email address.**
**Optional**: If you are submitting a **joint statement with another organization**, you may search for the organization in the search bar provided at the bottom of the page. Once you find the organization you are submitting a statement with, select “Add” next to their name. You can add multiple organizations to your joint statement by repeating this step.

Once you have completed all fields, click “Add” at the very bottom of the page, and your statement will be submitted for review.

For any questions concerning statement submission, please send an email to [csw@unwomen.org](mailto:csw@unwomen.org)