

**UNITED NATIONS DEVELOPMENT PROGRAMME**  
**Office of Audit and Investigations**



*Empowered lives.  
Resilient nations.*

**AUDIT**

**OF**

**UN WOMEN KAZAKHSTAN**

**CENTRAL ASIA REGIONAL MIGRATION PROGRAMME, PHASE II**  
**(Directly Implemented Project No. 89339)**

**Report No. 1592**

**Issue Date: 28 December 2015**

**Report on the Audit of UN Women  
Central Asia Regional Migration Programme, Phase II  
(Project No. 89339)  
Executive Summary**

The UNDP Office of Audit and Investigations (OAI), through KPMG SA (the audit firm), from 26 October to 3 November 2015, conducted an audit of the Central Asia Regional Migration Programme, Phase II (Project No. 89339) (the Project), which is directly implemented and managed by the UN Women Country Office in Kazakhstan (the Office). This was the first audit of the Project.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project's operations. The audit covered the Project's Trial Balance Report, which includes expenditure for the period from 14 February to 31 December 2014. The audit did not include expenditures processed and approved in locations outside of the country (such as the UN Women Regional Office and UN Women Headquarters). The audit did not cover the Statement of Assets as no assets were purchased by the Project.

The audit was conducted under the general supervision of OAI in conformance with the *International Standards for the Professional Practice of Internal Auditing*.

**Audit results**

Based on the audit report and corresponding management letter submitted by the audit firm, the results are summarized in the table below:

Project Expenditure*			Project Assets		
Amount (in \$ '000)	Opinion	NFI** (in \$ '000)	Amount (in \$ '000)	Opinion	NFI (in \$ '000)
827	Unqualified	0	0	Not applicable	0

\*Expenditures recorded in the Project's Trial Balance were \$829,000. Excluded from the audit scope were transactions that relate to expenditures processed and approved by other UN Women offices outside of the country in the amount of \$2,000.

\*\*NFI = Net Financial Impact

The audit did not result in any recommendations.



Antoine Khoury  
Officer-in-Charge  
Office of Audit and Investigations



**United Nations Development Programme  
(UNDP)**

**Report of the Independent Auditor on the United Nations Entity for  
Gender Equality and the Empowerment of Women (UN Women)  
Directly Implemented (DIM) Project 00089339 “Central Asia  
Regional Migration Programme (CARMP), Phase II (CARMP II)”**

- Kazakhstan –

For the period 14 February 2014 to 31 December 2014



*Report of the Independent Auditor on the United Nations Entity for Gender Equality  
and the Empowerment of Women (UN Women)  
Directly Implemented (DIM) Project 00089339  
"Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)" - Kazakhstan –  
For the period 14 February 2014 to 31 December 2014*

## **TABLE OF CONTENTS**

<b>Executive Summary</b>	<b>2</b>
<b>Audit Objectives and Scope</b>	<b>3</b>
<b>Independent Auditors' Report</b>	
Project Trial Balance Statement	4
<b>Management Letter</b>	<b>6</b>
<b>Annexes</b>	
Annex 1: Project Trial Balance (PTB) Statement	7
Annex 2: Audit finding priority ratings	10



**KPMG SA**  
**Audit Western Switzerland**  
111 Rue de Lyon  
CH-1203 Geneva

P.O. Box 347  
CH-1211 Geneva 13

Telephone +41 58 249 25 15  
Fax +41 58 249 25 13  
Internet www.kpmg.ch

## Executive Summary



KPMG Geneva conducted the financial audit of UN Women project number 00089339 “Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)” (the project) for the period 14 February 2014 to 31 December 2014. The audit was undertaken on behalf of the Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP).

We have issued the audit opinion as summarized below and as detailed in the next section:

**Project Trial Balance (PTB) Statement** **Unqualified**

We have not raised any findings as a result of our audit.

KPMG SA



Pierre-Henri Pingeon  
*Auditor in Charge*



Henri Mwaniki

Geneva, 17 December 2015



### **Audit Objectives and Scope:**

The objective of the financial audit was to express an opinion on the Directly Implemented (DIM) project's trial balance which include:

- Expressing an opinion on whether the financial expenses incurred by the project between 14 February 2014 and 31 December 2014 are fairly presented in accordance with UN Women accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents. The Project Trial Balance (PTB) is the mandatory and official Statement upon which the audit opinion should be expressed. Other forms of Statement of expenses that may be prepared by a project office are not accepted.

The scope of the audit relates only to transactions concluded and recorded against the UN Women DIM project, between the period 14 February 2014 and 31 December 2014. The scope of the audit did not include:

- Activities and expenses incurred or undertaken at the level of "responsible parties", unless the inclusion of these expenses is specifically required in the request for proposal; and
- Expenses processed and approved in locations outside the country such as UN Women Regional Offices and UN Women Headquarters and where the supporting documentation is not retained at the level of the UN Women country office.



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## **Independent Auditors' Report** **Project Trial Balance (PTB) Statement**

To: Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP)

**Audited Project:** "Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)"

**Period covered by the audited PTB Statement:** From 14 February 2014 to 31 December 2014

**Atlas Project Number to identify the PTB:** 00089339

**Location:** Kazakhstan

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We have audited the accompanying Project Trial Balance (PTB) Statement of the UN Women project number 00089339 "Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)" for the period 14 February to 31 December 2014. The PTB expenditures totalling \$829,492.91, are comprised of audited expenditures of \$827,234.00 under the Directly Implemented Modality (DIM) and expenditures processed and approved outside the UN Women Country office in Kazakhstan of \$2,258.91, which were excluded from the scope of our audit.

### **Management's Responsibility for the Project Trial Balance Statement**

Management is responsible for the preparation of the PTB Statement for "Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)" project and for such internal control as management determines is necessary to enable the preparation of a Statement that is free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project's preparation of the Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the Statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



*Report of the Independent Auditor on the United Nations Entity for Gender Equality  
and the Empowerment of Women (UN Women)  
Directly Implemented (DIM) Project 00089339  
“Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)” - Kazakhstan –  
For the period 14 February 2014 to 31 December 2014*

**Opinion**

In our opinion, the attached Project Trial Balance (PTB) Statement presents fairly, in all material respects, the expenses of \$827,234.00 incurred by the project number 00089339 “Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)” for the period 14 February to 31 December 2014 in accordance with UN Women accounting policies and were i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents.

KPMG SA



Pierre-Henri Pingeon  
*Auditor in Charge*



Henri Mwaniki

Geneva, 17 December 2015





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## Management Letter

To: Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP)

**Audited Project:** "Central Asia Regional Migration Programme (CARMP), Phase II (CARMP II)"

**Period covered:** 14 February 2014 to 31 December 2014



**Atlas Project Number to identify the PTB:** 00089339

**Location:** Kazakhstan

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We have not raised any findings related to this project as a result of our audit.

KPMG SA



Pierre-Henri Pingeon  
*Auditor in Charge*



Henri Mwaniki

Geneva, 17 December 2015

Annex 1 : Project Trial Balance (PTB) Statement



United Nations Entity for Gender Equality  
and the Empowerment of Women

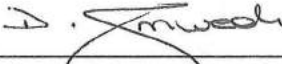
**Extract of UN Women Trial Balance as at the 31 December 2014.**

Expenditure by Project


Project	Account Number	Account Description	2014 Total Expense
89339	61305	Salaries - IP Staff	24,928.00
	61310	Post Adjustment - IP Staff	9,615.38
	62305	Dependency Allowances-IP Staff	1,708.63
	62310	Contrib to Jt Staff Pens Fd-IP	7,918.34
	62315	Contrib. to Medical, social In	591.28
	62320	Mobility, Hardship, Non-remova	5,212.13
	62340	Annual Leave Expense - IP	1,075.48
	63330	Ed Grt Incl Trvl&Allow-IP Stf	4,893.82
	63335	Home Leave Trvl & Allow-IP Stf	835.87
	63530	Contribution to EOS Benefits	1,295.38
	63535	Contribution to Security	1,381.72
	63540	Contribution to Training	345.42
	63545	Contribution to ICT	1,381.72
	63550	Contributions to MAIP	69.07
	63555	Contribution to UN JFA	621.78
	63560	Contributions to Appendix D	103.64
	65115	Contributions to ASHI Reserve	2,763.48
	65135	Payroll Mgt Cost Recovery ATLA	225.33
	71205	Intl Consultants-Sht Term-Tech	17,054.19
	71305	Local Consult.-Sht Term-Tech	116,420.45
	71405	Service Contracts-Individuals	101,218.81
	71410	MAIP Premium SC	352.45
	71415	Contribution to Security SC	3,877.07
	71440	Appendix D SC	2,819.67
	71605	Travel Tickets-International	1,010.05
	71610	Travel Tickets-Local	3,083.68
	71615	Daily Subsistence Allow-Intl.	1,058.80
	71620	Daily Subsistence Allow-Local	23,314.77
	71635	Travel - Other	7,521.06
	72105	Svc Co-Construction & Engineer	158,332.06
	72135	Svc Co-Communications Service	77.59
	72205	Office Machinery	1,980.85
	72210	Machinery and Equipment	78.91
	72220	Furniture	379.03
	72311	Fuel, petroleum and other oils	237.45
	72405	Acquisition of Communic Equip	1,889.08
	72410	Acquisition of Audio Visual Eq	1,216.45
	72420	Land Telephone Charges	1,527.44
	72425	Mobile Telephone Charges	2,274.33
	72430	Postage and Pouch	323.45
	72445	Common Services-Communications	445.25
	72505	Stationery & other Office Supp	4,190.56
	72605	Grants to Instit & other Benef	82,309.77
	72620	Joint Programming Expenditure	3,790.43


Project	Account Number	Account Description	2014 Total Expense
	73105	Rent	6,772.02
	73107	Rent - Meeting Rooms	404.04
	73125	Common Services-Premises	18,230.11
	73505	Reimb to UNDP for Supp Srvs	961.01
	74205	Audio Visual Productions	907.26
	74210	Printing and Publications	1,448.76
	74220	Translation Costs	1,051.39
	74225	Other Media Costs	1,323.04
	74505	Insurance	188.21
	74510	Bank Charges	306.49
	74525	Sundry	582.93
	75115	Facilities & Admin - OH & Ind	77,986.79
	75705	Learning Costs	6,152.74
	75709	Learning - training of counter	95,382.59
	75710	Participation of counterparts	16,758.94
	76125	Realized Loss	416.30
	76135	Realized Gain	(1,129.83)
<b>89339 Total</b>			<b>829,492.91</b>

I hereby certify that the Trial balance is extracted from UN Womens books and records, which has been audited by the United Nations Board of Audit for the year ended 31 December 2014.

  
 Donna Grimwade  
 Chief of Accounts

29/10/2015  
 Date

  
 Pierre-Henri Pingeon, Partner  
 KPMG SA, Geneva  
 17 December 2015

  
 Henri Mwaniki, Senior Manager  
 KPMG SA, Geneva  
 17 December 2015

Annex 2: Audit Findings Priority Ratings

The following categories of priorities are used:

**High  
(Critical)**

Action is considered imperative to ensure that UNDP is not exposed to high risks. Failure to take action could result in major consequences and issues

**Medium  
(Important)**

Action is considered necessary to avoid exposure to significant risks. Failure to take action could result in significant consequences.

**Low**

Action is considered desirable and should result in enhanced control or better value for money. Low priority recommendations, if any, are dealt with by the auditors directly with the Office management, during the exit meeting and through a separate memo subsequent to the fieldwork. **Therefore, low priority recommendations are not included in the audit report.**