

**UNITED NATIONS DEVELOPMENT PROGRAMME**  
**Office of Audit and Investigations**



*Empowered lives.  
Resilient nations.*

**AUDIT**

**OF**

**UN WOMEN BANGLADESH**

**REDUCING VULNERABILITY OF WOMEN AFFECTED BY CLIMATE CHANGE  
THROUGH VIABLE LIVELIHOOD OPTIONS  
(Directly Implemented Project No. 80556)**

**Report No. 1596**

**Issue Date: 5 January 2016**

**Report on the Audit of UN Women Bangladesh  
Reducing Vulnerability of Women Affected By Climate Change  
Through Viable Livelihood Options (Project No. 80556)  
Executive Summary**

The UNDP Office of Audit and Investigations (OAI), through KPMG SA (the audit firm), from 19 October to 13 November 2015, conducted an audit of Reducing Vulnerability of Women Affected By Climate Change Through Viable Livelihood Options (Project No. 80556) (the Project), which is directly implemented and managed by the UN Women Country Office in Bangladesh (the Office). This was the first audit of the Project.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project's operations. The audit covered the Project's Trial Balance Report, which includes expenditure for the period from 1 January to 31 December 2014 and the Statement of Assets as of 31 December 2014. The audit did not include expenditures processed and approved in locations outside of the country (such as the UN Women Regional Office and UN Women Headquarters).

The audit was conducted under the general supervision of OAI in conformance with the *International Standards for the Professional Practice of Internal Auditing*.

**Audit results**

Based on the audit reports and corresponding management letter submitted by the audit firm, the results are summarized in the table below:

Project Expenditure*			Project Assets		
Amount (in \$ '000)	Opinion	NFI** (in \$ '000)	Amount (in \$ '000)	Opinion	NFI (in \$ '000)
882	Unqualified	0	7	Unqualified	0

\*Expenditures recorded in the Project's Trial Balance were \$1,046,216. Excluded from the audit scope were transactions that relate to expenditures processed and approved by other UN Women offices outside of the country (\$164,065).

\*\*NFI = Net Financial Impact

The audit did not result in any recommendations.



Helge S. Ostveiten  
Director  
Office of Audit and Investigations



**United Nations Development Programme  
(UNDP)**

Report of the Independent Auditor on the United Nations Entity for  
Gender Equality and the Empowerment of Women (UN Women)  
Directly Implemented (DIM) Project 00080556 “Reducing  
vulnerability of women affected by climate change through viable  
livelihood options”

- Bangladesh -

For the year ended 31 December 2014



## **TABLE OF CONTENTS**

<b>Executive Summary</b>	<b>2</b>
<b>Audit Objectives and Scope</b>	<b>3</b>
<b>Independent Auditors’ Report</b>	
Project Trial Balance (PTB) Statement	4
Statement of Assets and Equipment	6
<b>Management Letter</b>	<b>8</b>
<b>Annexes</b>	
Annex 1 : Project Trial Balance (PTB) Statement	9
Annex 2 : Statement of Assets and Equipment	12
Annex 3 : Audit finding priority ratings	15



**KPMG SA**  
**Audit Western Switzerland**  
111 Rue de Lyon  
CH-1203 Geneva

P.O. Box 347  
CH-1211 Geneva 13

Telephone +41 58 249 25 15  
Fax +41 58 249 25 13  
Internet www.kpmg.ch

## Executive Summary

KPMG Geneva conducted the financial audit of UN Women project number 00080556 “Reducing vulnerability of women affected by climate change through viable livelihood options” (the project) for the period from 1 January to 31 December 2014. The audit was undertaken on behalf of the Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP).

We have issued audit opinions as summarized in the table below and as detailed in the next section:

<b>Project Trial Balance (PTB) Statement</b>	<b>Unqualified</b>
<b>Statement of Fixed Assets and Equipment</b>	<b>Unqualified</b>

We have not raised any findings as a result of our audit.

KPMG SA

Pierre-Henri Pingeon  
*Auditor in Charge*

Henri Mwaniki

Geneva, 17 December 2015



## **Audit Objectives and Scope**

The objective of the financial audit was to express an opinion on the Directly Implemented (DIM) project's trial balance which includes:

- Expressing an opinion on whether the financial expenses incurred by the project between 1 January and 31 December 2014 are fairly presented in accordance with UN Women accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents. The Project Trial Balance (PTB) is the mandatory and official Statement upon which the audit opinion should be expressed. Other forms of Statement of expenses that may be prepared by a project office are not accepted.
- Expressing an opinion on whether the Statement of fixed assets presents fairly the balance of assets of the UN Women project as at 31 December 2014. This Statement must include all assets available as at 31 December 2014 and not only those purchased in a given period. Where a DIM project does not have any assets or equipment, it will not be necessary to express such an opinion.

The scope of the audit relates only to transactions concluded and recorded against the UN Women DIM project, between 1 January and 31 December 2014. The scope of the audit did not include:

- Activities and expenses incurred or undertaken at the level of "responsible parties", unless the inclusion of these expenses is specifically required in the request for proposal; and
- Expenses processed and approved in locations outside the country such as UN Women Regional Offices and UN Women Headquarters and where the supporting documentation is not retained at the level of the UN Women country office.



**KPMG SA**  
**Audit Western Switzerland**  
111 Rue de Lyon  
CH-1203 Geneva

P.O. Box 347  
CH-1211 Geneva 13

Telephone +41 58 249 25 15  
Fax +41 58 249 25 13  
Internet www.kpmg.ch

## **Independent Auditors' Report** Project Trial Balance (PTB) Statement

To: Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP)

**Audited Project:** "Reducing vulnerability of women affected by climate change through viable livelihood options"

**Period covered by the audited PTB Statement:** From 1 January 2014 to 31 December 2014

**Atlas Project Number to identify the PTB:** 00080556

**Location:** Bangladesh

---

We have audited the accompanying Project Trial Balance (PTB) Statement of the UN Women project number 0080556 "Reducing vulnerability of women affected by climate change through viable livelihood options" for the period 1 January to 31 December 2014. The PTB expenditures totalling \$1,046,215.80 are comprised of audited expenditures of \$882,150.89 under the Directly Implemented Modality (DIM) and expenditures processed and approved outside the UN Women Country office in Bangladesh of \$164,064.91, which were excluded from the scope of our audit.

### **Management's Responsibility for the Project Trial Balance Statement**

Management is responsible for the preparation of the PTB Statement for "Reducing vulnerability of women affected by climate change through viable livelihood options" project and for such internal control as management determines is necessary to enable the preparation of a Statement that is free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project's preparation of the Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the Statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



*Report of the Independent Auditor on the United Nations Entity for Gender Equality  
and the Empowerment of Women (UN Women)  
Directly Implemented (DIM) Project 00080556*

*"Reducing vulnerability of women affected by climate change through viable livelihood options" - Bangladesh -  
For the year ended 31 December 2014*

**Opinion**

In our opinion, the attached Project Trial Balance (PTB) Statement presents fairly, in all material respects, the expenses of \$882,150.89 incurred by the project number 00080556 "Reducing vulnerability of women affected by climate change through viable livelihood options" for the period 1 January to 31 December 2014 in accordance with UN Women accounting policies and were i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents.

KPMG SA



Pierre-Henri Pingeon  
*Auditor in Charge*



Henri Mwaniki

Geneva, 17 December 2015





**KPMG SA**  
**Audit Western Switzerland**  
111 Rue de Lyon  
CH-1203 Geneva

P.O. Box 347  
CH-1211 Geneva 13

Telephone +41 58 249 25 15  
Fax +41 58 249 25 13  
Internet www.kpmg.ch

## **Independent Auditors' Report**

### **Statement of Assets and Equipment**

To: Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP)

**Audited Project:** "Reducing vulnerability of women affected by climate change through viable livelihood options"

**Period covered by the Statement of Assets and Equipment:** 1 January 2014 to 31 December 2014

**Atlas Project Number to identify the PTB:** 00080556

**Location:** Bangladesh

---

We have audited the accompanying Statement of Assets and Equipment of the UN Women project number 00080556 "Reducing vulnerability of women affected by climate change through viable livelihood options" as at 31 December 2014.

#### **Management's Responsibility for the Statement of Assets and Equipment**

Management is responsible for the preparation of the Statement for the "Reducing vulnerability of women affected by climate change through viable livelihood options" project and for such internal control as management determines is necessary to enable the preparation of a Statement that is free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project's preparation of the Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the Statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





*Report of the Independent Auditor on the United Nations Entity for Gender Equality  
and the Empowerment of Women (UN Women)  
Directly Implemented (DIM) Project 00080556*

*"Reducing vulnerability of women affected by climate change through viable livelihood options" - Bangladesh -  
For the year ended 31 December 2014*

**Opinion**

In our opinion, the attached Statement of Assets and Equipment presents fairly, in all material respects, the balance of inventory of the UN Women project number 00080556 "Reducing vulnerability of women affected by climate change through viable livelihood options" amounting to \$6,721.36 as at 31 December 2014 in accordance with UN Women accounting policies.

KPMG SA



Pierre-Henri Pingeon  
*Auditor in Charge*



Henri Mwaniki

Geneva, 17 December 2015



**KPMG SA**  
**Audit Western Switzerland**  
111 Rue de Lyon  
CH-1203 Geneva

P.O. Box 347  
CH-1211 Geneva 13

Telephone +41 58 249 25 15  
Fax +41 58 249 25 13  
Internet www.kpmg.ch

## Management Letter

To: Office of Audit and Investigations, United Nations Development Programme (UNDP)

**Audited Project:** "Reducing vulnerability of women affected by climate change through viable livelihood options"

**Period covered:** 1 January 2014 to 31 December 2014

**Atlas Project Number to identify the PTB:** 00080556

**Location:** Bangladesh

---

We have not raised any critical findings related to this project as a result of our audit.

KPMG SA

Pierre-Henri Pigeon  
*Auditor in Charge*

Henri Mwaniki

Geneva, 17 December 2015

## Annex 1: Project Trial Balance (PTB) Statement



United Nations Entity for Gender Equality  
and the Empowerment of Women

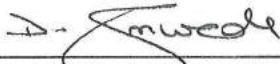
**Extract of UN Women Trial Balance as at the 31 December 2014.**

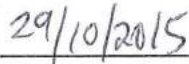
Expenditure by Project

Project	Account Number	Account Description	2014 Total Expense
80556	61105	Salaries - NP Staff	42,493.58
	62105	Dependency Allowance-NP Staff	402.77
	62110	Contrib Joint Staff Pension-NP	8,515.99
	62115	Contrib to Med,Soclns-NP Staff	3,179.42
	62140	Annual Leave Expense - NO	736.51
	63530	Contribution to EOS Benefits	1,593.50
	63535	Contribution to Security	1,699.74
	63540	Contribution to Training	424.93
	63545	Contribution to ICT	1,699.74
	63550	Contributions to MAIP	85.00
	63555	Contribution to UN JFA	764.87
	63560	Contributions to Appendix D	127.48
	65115	Contributions to ASHI Reserve	3,399.51
	65135	Payroll Mgt Cost Recovery ATLA	224.10
	71205	Intl Consultants-Sht Term-Tech	14,850.00
	71305	Local Consult.-Sht Term-Tech	6,921.38
	71405	Service Contracts-Individuals	360,606.10
	71410	MAIP Premium SC	59.67
	71415	Contribution to Security SC	656.52
	71440	Appendix D SC	477.48
	71605	Travel Tickets-International	2,557.61
	71610	Travel Tickets-Local	1,247.48
	71615	Daily Subsistence Allow-Intl	830.88
	71620	Daily Subsistence Allow-Local	2,346.31
	71635	Travel - Other	41,433.58
	72105	Svc Co-Construction & Engineer	7,354.67
	72130	Svc Co-Transportation Services	224.07
	72205	Office Machinery	4,748.77
	72405	Acquisition of Communic Equip	1,033.01
	72415	Courier Charges	25.98
	72425	Mobile Telephone Charges	437.18
	72430	Postage and Pouch	442.13
	72445	Common Services-Communications	7,378.62
	72505	Stationery & other Office Supp	1,182.85
	72615	Micro Capital Grants-Other	312,782.69
	72715	Hospitality Catering	21.60
	72805	Acquis of Computer Hardware	2,564.10
	72815	Inform Technology Supplies	1,294.50
	73105	Rent	702.21
	73106	Leased premises alterations	470.51
	73107	Rent - Meeting Rooms	1,102.47
	73120	Utilities	314.29
	73125	Common Services-Premises	41,104.96
	73205	Premises Alternations	7,482.03

Project	Account Number	Account Description	2014 Total Expense
	73405	Rental & Maint-Other Office Eq	9,069.75
	73406	Maintenance of Equipment	289.89
	73410	Maint, Oper of Transport Equip	643.69
	73505	Reimb to UNDP for Supp Svcs	38.55
	74105	Management and Reporting Svcs	22,266.91
	74210	Printing and Publications	720.76
	74230	Audio & Visual Equipment	429.13
	74510	Bank Charges	38.35
	74525	Sundry	(10,010.05)
	74965	Low value equipment	-
	75105	Facilities & Admin - Implement	38,445.29
	75115	Facilities & Admin - OH & Ind	31,711.37
	75705	Learning Costs	70,815.61
	75707	Learning ? subsistence allowan	141.88
	75709	Learning - training of counter	750.00
	76125	Realized Loss	2,288.45
	76135	Realized Gain	(10,384.77)
	77630	Dep Exp Owned - ITC	960.20
<b>80556 Total</b>			<b>1,046,215.80</b>

I hereby certify that the Trial balance is extracted from UN Womens books and records, which has been audited by the United Nations Board of Audit for the year ended 31 December 2014.

  
 Donna Grimwade  
 Chief of Accounts

  
 Date



Pierre-Henri Pigeon, Partner  
 KPMG SA, Geneva  
 17 December 2015



Henri Mwaniki, Senior Manager  
 KPMG SA, Geneva  
 17 December 2015

## Annex 2: Statement of Assets and Equipment



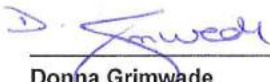
United Nations Entity for Gender Equality  
and the Empowerment of Women

Extract of UN Women Trial Balance as at the 31 December 2014.


Project	Account	Account Description	Balance per Asset		Difference
			Balance per the Trial Balance	Schedule	
	80556	18130 Communications & IT Equipm	8,642.25		
		18630 Accumulated Dep - ITC	(960.20)		
<b>80556 Total</b>			<b>7,682.05</b>	<b>6,721.36</b>	<b>960.69</b>


refer to email explanation received from Asset Focal Point.

I hereby certify that the Trial balance is extracted from UN Womens books and records, which has been audited by the United Nations Board of Audit for the year ended 31 December 2014.

  
 Donna Grimwade  
 Chief of Accounts

30-Oct-15  
 Date

  
 Pierre-Henri Pingeon, Partner  
 KPMG SA, Geneva  
 17 December 2015

  
 Henri Mwaniki, Senior Manager  
 KPMG SA, Geneva  
 17 December 2015





United Nations Entity for Gender Equality and the Empowerment of Women

Asset Schedule by Project as at the 31 December 2014

Business Operating Unit	Asset ID	Profile ID	Description	TAG Number	Serial Number	Model	Location	Acquisition		Cost, USD	Net Book Value	Quantity		Project	Fund Code		
								Date	In Service Date			Impl Y	Depar Y				
PAL30	000000000045	UNW_ICT2	Desktop HP	IT0000070	CZC223C60S		PAL30	6/20/2011	6/20/2011	1296.24	367.26	1	196145	002001	00220	00086906	W3000
PAL30	000000000043	UNW_ICT1	Laptop HP	IT0000127	584054001		PAL30	7/5/2011	7/5/2011	1241.16	155.14	1	196145	002001	00220	00086906	W3000
PAL30	000000000042	UNW_MTRV4	Vehicle VW Touran	IT00000209	WVGZZZ7LZAD019053		PAL30	6/8/2011	6/8/2011	37500	15,104.17	1	196145	002001	00220	00086906	W3008
PAL30	000000000038	UNW_ICT1	DELL LATITUDE E	IT00000031	HBICN4J		PAL30	6/1/2009	6/1/2009	1600	-	-	196145	002001	00032	00086906	W0001
PAL30	000000000027	UNW_ICT1	HP LAPTOP	IT0000139	CNU0311FSR		PAL30	8/18/2010	8/18/2010	1476	-	-	196145	002001	00220	00086906	W3008
PAL30	000000000025	UNW_ICT1	HP LAPTOP 6450E	IT00000030	CNU1161VB7		PAL30	12/3/2010	12/3/2010	1476	-	-	196145	002001	00220	00086906	W3008
PAL30	000000000022	UNW_ICT1	HP LAPTOP WITH	IT00000188	CNU9507TMC		PAL30	4/5/2010	4/5/2010	1251.49	-	-	196145	002001	00187	00086906	W3000
PAL30	000000000020	UNW_ICT1	HP ELITEBOOK	IT00000052	3C0001N7F		PAL30	1/31/2013	1/31/2013	1385	692.50	1	196145	002001	00210	00086906	W3000
PAL30	000000000006	UNW_ICT2	HP DESKTOP WITI	IT00000092	CZC9522T69		PAL30	6/24/2009	6/24/2009	1082	-	-	196145	002001	00220	00086906	W3000
PAL30	000000000005	UNW_ICT4	HP 3600N PRINTE	IT00000020	CNXXMH71848		PAL30	6/1/2009	6/1/2009	1048	-	-	196145	002001	00296	00086906	W3000
AFG30	000000001186	UNW_ICT14	CISCO Catalyst 37	UNW-CAP-0211	FD01718P0T3	3750 48 P	AFG0FFB-08	9/1/2014	9/1/2014	7088.83	6,616.24	1	192501	002001	11234	00086906	W3000
AFG30	000000001185	UNW_ICT14	CISCO Network Sx	UNW-CAP-0210	CFW1747A4CO	2960 48 P	AFG0FFB-08	9/1/2014	9/1/2014	1797.17	1,677.36	1	192501	002001	11234	00086906	W3000
AFG30	000000001184	UNW_ICT14	CISCO Network Sx	UNW-CAP-0209	FOC1719Z46G	CISCO 296	AFG0FFB-08	9/1/2014	9/1/2014	1797.17	1,677.36	1	192501	002001	11234	00086906	W3000
AFG30	000000001183	UNW_ICT14	CISCO Network Sx	UNW-CAP-0208	FOC1721X11T	2960 48 P	AFG0FFB-08	9/1/2014	9/1/2014	1797.17	1,677.36	1	192501	002001	11234	00086906	W3000
											<b>6,721.36</b>						

I hereby certify that the Asset Schedule is extracted from UN Womens books and records, which has been audited by the United Nations Board of Audit for the year ended 31 December 2014.

**Donha Grimwade**  
 Chief of Accounts

30-Oct-15  
 Date

**Frankie Okumu**  
 Asset Focal Point

**Henri Mwaniki**, Senior Manager  
 KPMG SA, Geneva  
 17 December 2015

**Pierre-Henri Pingeon**, Partner  
 KPMG SA, Geneva  
 17 December 2015

Annex 3: Audit finding priority ratings

The following categories of priorities are used:

- |                               |   |
|-------------------------------|---|
| <b>High<br/>(Critical)</b>    | Action is considered imperative to ensure that UNDP is not exposed to high risks. Failure to take action could result in major consequences and issues  |
| <b>Medium<br/>(Important)</b> | Action is considered necessary to avoid exposure to significant risks. Failure to take action could result in significant consequences.   |
| <b>Low</b>                    | Action is considered desirable and should result in enhanced control or better value for money. Low priority recommendations, if any, are dealt with by the auditors directly with the Office management, during the exit meeting and through a separate memo subsequent to the fieldwork. <b>Therefore, low priority recommendations are not included in the audit report.</b> |