UNITED NATIONS DEVELOPMENT PROGRAMME
Office of Audit and Investigations

AUDIT

OF

UN WOMEN IN THE DEMOCRATIC REPUBLIC OF THE CONGO

MULTISECTORIELLE POUR ASSISTER
LES ENFANTS ET LES FEMMES EN RDC
(Directly Implemented Project No. 94600)

Report No. 1703
Issue Date: 22 September 2016
Report on the Audit of UN Women in the Democratic Republic of the Congo
Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC
(Project No. 94600)
Executive Summary

The UNDP Office of Audit and Investigations (OAI), through KPMG SA (the audit firm), from 13 to 27 June 2016, conducted an audit of Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC (Project No. 94600) (the Project), which is directly implemented and managed by the UN Women Country Office in the Democratic Republic of the Congo (the Office). This was the first audit of the Project.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project’s operations. The audit covered the Project’s Trial Balance Report, which includes expenditure for the period from 1 January to 31 December 2015 and the Statement of Assets as of 31 December 2015. The audit did not include expenditures processed and approved outside of the country (such as by the UN Women Regional Centres and UN Women Headquarters).

The audit was conducted under the general supervision of OAI in conformance with the International Standards for the Professional Practice of Internal Auditing.

Audit results

Based on the audit report and corresponding management letter submitted by the audit firm, the results are summarized in the table below:

<table>
<thead>
<tr>
<th>Project Expenditure*</th>
<th>Project Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount (in $’000)</td>
<td>Opinion</td>
</tr>
<tr>
<td>1,048</td>
<td>Unqualified</td>
</tr>
</tbody>
</table>

* Expenditures recorded in the Project Trial Balance were $1,047,778. There were no transactions excluded from the audit scope that relate to expenditures processed and approved by other UN Women offices outside of the country.

The audit did not result in any recommendations.

Helge S. Ostvete
Director
Office of Audit and Investigations
United Nations Development Programme (UNDP)


- Democratic Republic of Congo -

For the year ended 31 December 2015
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</tbody>
</table>
Executive Summary

KPMG Geneva conducted the financial audit of UN Women project number 00094600 “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” (the project) for the period 1 January to 31 December 2015. The audit was undertaken on behalf of the Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP).

We have issued audit opinions as summarized in the table below and as detailed in the next section:

<table>
<thead>
<tr>
<th>Project Trial Balance (PTB) Statement</th>
<th>Unqualified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Statement of Fixed Assets</td>
<td>Unqualified</td>
</tr>
</tbody>
</table>

There were no reportable findings with a Medium or High priority rating consequently we do not provide a management letter.

KPMG SA

Pierre-Henri Pingeon
Auditor in Charge

Henri Mwaniki

Geneva, 29 July 2016
Audit Objectives and Scope

The objective of the financial audit was to express an opinion on the Directly Implemented Modality (DIM) statements which include:

- Expressing an opinion on whether the financial expenses incurred by the project between 1 January and 31 December 2015 are fairly presented in accordance with UN Women accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents. The Project Trial Balance (PTB) certified by the UN Women Chief of Accounts is the mandatory and official Statement upon which the audit opinion should be expressed. Other forms of Statement of expenses that may be prepared by a project office are not acceptable.

- Expressing an opinion on whether the Project Statement of Fixed Assets presents fairly the balance of assets of the UN Women project as at 31 December 2015. This Statement must include all assets available as at 31 December 2015 and not only those purchased in the period. The Project Statement of Fixed Assets as at 31 December 2015, certified by the UN Women Chief of Accounts, is the mandatory and official Statement upon which the audit opinion should be expressed. Other forms of Project Statement of Fixed Assets that may be prepared by a project office are not acceptable. Where a DIM project does not have any assets or equipment, it will not be necessary to express such an opinion.

The scope of the audit relates only to transactions concluded and recorded against the UN Women DIM project, between 1 January and 31 December 2015. The scope of the audit did not include:

- Activities and expenses incurred or undertaken at the level of “responsible parties”, unless the inclusion of these expenses is specifically required in the request for proposal; and

- Expenses processed and approved in locations outside the Country Office responsible for the project, such as expenditures initiated at UN Women Regional Offices and UN Women Headquarters for which the supporting documentation is not retained at the level of the UN Women Country Office.
Independent Auditors’ Report
Project Trial Balance (PTB) Statement

To: Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP)

Audited Project: “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC”
Period covered by the audited PTB Statement: From 1 January 2015 to 31 December 2015
Atlas Project Number to identify the PTB: 00094600
Location: Democratic Republic Congo

We have audited the accompanying Project Trial Balance (PTB) Statement of the UN Women project number 00094600 “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” for the period 1 January to 31 December 2015. The PTB expenditures totalling $1,047,778.17 are comprised of audited expenditures of $1,047,778.17 under the Directly Implemented Modality (DIM).

Management’s Responsibility for the Project Trial Balance Statement
Management is responsible for the preparation of the PTB Statement for “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” project and for such internal control as management determines is necessary to enable the preparation of a Statement that is free from material misstatement, whether due to fraud or error.

Auditors’ Responsibility
Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project’s preparation of the Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the Statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.
Opinion

In our opinion, the attached Project Trial Balance (PTB) Statement presents fairly, in all material respects, the expenses of $1,047,778.17 incurred by the project number 00094600 “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” for the period 1 January to 31 December 2015 in accordance with UN Women accounting policies and were i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents.

KPMG SA

Pierre-Henri Pingeon
Auditor in Charge

Henri Mwaniki

Geneva, 29 July 2016
Independent Auditors’ Report
Project Statement of Fixed Assets

To: Office of Audit and Investigations, United Nations Development Programme (UNDP)

Audited Project: “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC”

Period covered by the Project Statement of Fixed Assets: 1 January 2015 to 31 December 2015

Atlas Project Number to identify the PTB: 00094600

Location: Democratic Republic Congo

We have audited the accompanying Project Statement of Fixed Assets of the UN Women project number 00094600, “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” as at 31 December 2015.

Management’s Responsibility for the Project Statement of Fixed Assets
Management is responsible for the preparation of the Statement for the “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” project and for such internal control as management determines is necessary to enable the preparation of a Statement that is free from material misstatement, whether due to fraud or error.

Auditors’ Responsibility
Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project’s preparation of the Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the Statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the attached Project Statement of Fixed Assets present fairly, in all material respects, the balance of inventory of the UN Women project number 00094600 “Intervention D’urgence Multisectorielle Pour Assister Les Enfants et Les Femmes en RDC” with a Net Book Value of $43,862.05 as at 31 December 2015 in accordance with UN Women accounting policies.

KPMG SA

Pierre-Henri Pingeon
Auditor in Charge

Henri Mwaniki

Geneva, 29 July 2016
Annex 1: Project Trial Balance (PTB) Statement
<table>
<thead>
<tr>
<th>Project</th>
<th>Account</th>
<th>Total Per GL</th>
<th>Total Per Asset Schedule</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>94600</td>
<td>94608</td>
<td>3,750.00</td>
<td>43,265.92</td>
<td>-40,515.92</td>
</tr>
<tr>
<td>94600</td>
<td>94609</td>
<td>187.50</td>
<td>1,900.57</td>
<td>-1,713.07</td>
</tr>
<tr>
<td>94600</td>
<td>94600</td>
<td>43,822.05</td>
<td>43,822.05</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Note:** The total balance is extracted from UN Women's books and records, which has been audited by the United Nations Board of Auditors for the year ended 31 December 2015.
Annex 2: Project Statements of Fixed Assets
## Asset Schedule by Project as at the 31 December 2015

<table>
<thead>
<tr>
<th>Business Unit</th>
<th>Asset ID</th>
<th>Description</th>
<th>TAG Number</th>
<th>Serial Number</th>
<th>Model</th>
<th>Location</th>
<th>Acquisition Date</th>
<th>In-Service Date</th>
<th>Cost (USD)</th>
<th>Net Book Value</th>
<th>Quantity</th>
<th>Department</th>
<th>Impl. Agency</th>
<th>Duty</th>
<th>Project</th>
<th>Fund Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>COD 30</td>
<td>C04</td>
<td>UNW MTRV4</td>
<td>JTE0371407028077</td>
<td>HZ790</td>
<td>COD GMA</td>
<td>9/24/2015</td>
<td>9/24/2015</td>
<td>40,310.32</td>
<td>33,417.45</td>
<td>1</td>
<td>93530</td>
<td>002001</td>
<td>00241</td>
<td>0094600</td>
<td>W3000</td>
<td></td>
</tr>
<tr>
<td>COD 30</td>
<td>C04</td>
<td>UNW MTRV4</td>
<td>JTE0371407028077</td>
<td>HZ790</td>
<td>COD GMA</td>
<td>10/8/2015</td>
<td>10/8/2015</td>
<td>1,875.00</td>
<td>1,781.25</td>
<td>1</td>
<td>93530</td>
<td>002001</td>
<td>00241</td>
<td>0094600</td>
<td>W3000</td>
<td></td>
</tr>
<tr>
<td>COD 30</td>
<td>C04</td>
<td>UNW MTRV4</td>
<td>JTE0371407028077</td>
<td>HZ790</td>
<td>COD GMA</td>
<td>10/8/2015</td>
<td>10/8/2015</td>
<td>1,875.00</td>
<td>1,781.25</td>
<td>1</td>
<td>93530</td>
<td>002001</td>
<td>00241</td>
<td>0094600</td>
<td>W3000</td>
<td></td>
</tr>
<tr>
<td>COD 30</td>
<td>C04</td>
<td>UNW MTRV4</td>
<td>JTE0371407028077</td>
<td>HZ790</td>
<td>COD GMA</td>
<td>11/31/2015</td>
<td>11/31/2015</td>
<td>1,018.00</td>
<td>1,882.10</td>
<td>1</td>
<td>93530</td>
<td>002001</td>
<td>00241</td>
<td>0094600</td>
<td>W3000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>43,362.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I hereby certify that the Asset Schedule is extracted from UN Women's books and records, which has been audited by the United Nations Board of Audit for the year ended 31 December 2015.

Donna Grimeade  
Chief of Accounts  
25-May-16  
Date

Frankline Okumu  
Asset Focal Point  
25-May-16  
Date

Pierre-Henri Pingont, Partner  
KPMG SA, Geneva  
29 July 2016

Henri Mwaniki, Senior Manager  
KPMG SA, Geneva  
29 July 2016
Annex 3: Audit Findings Priority Ratings
Annex 3: Audit finding priority ratings

The following categories of priorities are used:

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High</strong></td>
<td>Action is considered imperative to ensure that UN Women is not exposed to high risks. Failure to take action could result in major consequences and issues</td>
</tr>
<tr>
<td><strong>Medium</strong></td>
<td>Action is considered necessary to avoid exposure to significant risks. Failure to take action could result in significant consequences.</td>
</tr>
<tr>
<td><strong>Low</strong></td>
<td>Action is considered desirable and should result in enhanced control or better value for money. Low priority recommendations, if any, are dealt with by the auditors directly with the Office management, during the exit meeting and through a separate memo subsequent to the fieldwork. <strong>Therefore, low priority recommendations are not included in the audit report.</strong></td>
</tr>
</tbody>
</table>