

**United Nations Entity for Gender Equality and the
Empowerment of Women
(UN Women)**

AUDIT REPORT

Report of the Independent Auditor on the
United Nations Entity for Gender Equality and the Empowerment of
Women (UN Women)

Directly Implemented (DIM) Project 90680:
“Promoting Women’s Engagement in Peace and Security in Nigeria”

Project name:	Promoting Women's Engagement in Peace and Security in Nigeria
Award ID:	90680
Country Office:	Nigeria
Auditor:	Moore Stephens LLP
Period subject to audit:	1 January to 31 December 2017

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1. EXECUTIVE SUMMARY

Moore Stephens LLP conducted the financial audit of the UN Women Project “Promoting Women’s Engagement in Peace and Security in Nigeria”, ID: 90680 (the project), directly implemented by the UN Women Country Office in Nigeria for the year ended 31 December 2017. The audit was undertaken on behalf of the Internal Audit Service of the Independent Evaluation and Audit Services (IEAS) of UN Women.

We have issued the following audit opinions as detailed in the report:

Project trial balance - statement of expenditures	Unmodified
Statement of fixed assets	Unmodified

No findings have been raised as a result of our audit.



Mark Henderson
Partner

Moore Stephens LLP
150 Aldersgate Street
London EC1A 4AB

29 August 2018

2. THE AUDIT ENGAGEMENT

Audit objectives and scope

The objective of the financial audit was to express an opinion on the Directly Implemented (DIM) project's financial statements which include:

- Expressing an opinion on whether the financial expenses incurred by the project between 1 January and 31 December 2017 and the funds utilization as at 31 December 2017 are fairly presented in accordance with UN Women's accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents. The project trial balance (PTB), certified by the UN Women Chief of Accounts at the Financial Management Section of the Management and Administration Division at the Headquarters, is the mandatory and official statement upon which the audit opinion is expressed.
- Expressing an opinion on whether the statement of fixed assets presents fairly the balance of assets of the UN Women project as at 31 December 2017. This statement must include all assets available as at 31 December 2017 and not only those purchased in a given period. The statement of fixed assets as at 31 December 2017, certified by the UN Women Chief of Accounts at the Financial Management Section of the Management and Administration Division at the Headquarters, is the mandatory and official statement upon which the audit opinion is expressed. Where a DIM project does not have any assets or equipment, an opinion is not expressed.

The scope of the audit relates only to transactions concluded by the Country Office and recorded against the UN Women DIM project between 1 January and 31 December 2017. The scope of the audit did not include:

- Activities and expenses incurred or undertaken at the level of "responsible parties"¹, unless the inclusion of these expenses is specifically required in the request for proposal; and
- Expenses processed and approved in locations outside the country such as expenses initiated at other UN Women regional or country offices and UN Women Headquarters for which the supporting documentation is not retained at the level of the UN Women Country Office².

¹ Responsible Parties", (RPs) in the context of UN Women implemented projects, refers to governmental, NGO or CSO entities who have received funding through the respective UN Women country office to undertake specific elements of the project's activities. These activities are governed by a Project Cooperation Agreement, or similar, signed by the entity and UN Women, along with the associated budget. Expenditure incurred by these RPs is reported to the UN Women country office on a quarterly basis, where it is subject to review and approval prior to being recorded within the project's financial records. UN Women Headquarters provide for such expenditure to be audited separately, with the individual projects and RPs selected on the basis of a risk assessment applied on a global level. While it is not certain that any or all of the RPs who reported expenditure on a project selected for a DIM audit will necessarily have been audited for the period under review, the provision for such audits, within the remit of the internal audit function of UN Women, means that the expenditure does not need to be included as part of the DIM project audit scope.

² The project financial records may include items which are not directly posted by the country office, such as centrally managed payroll costs or year-end journals or allocations. Such transactions fall within the remit of UN Women's internal and external auditors, and are therefore not re-audited within the scope of the DIM project.

3. AUDIT OPINIONS

Independent auditor's report

Certified project trial balance - statement of expenditures

**Report of the independent auditor
to the Independent Evaluation and Audit Services of UN Women
for the UN Women Nigeria directly implemented (DIM) project:**

**“Promoting Women’s Engagement in Peace and Security in Nigeria”
(ID: 90680)**

Unmodified opinion

We have audited the accompanying project trial balance – statement of expenditures (PTB), “the statement” of the UN Women Nigeria Directly Implemented (DIM) project 90680, “Promoting Women’s Engagement in Peace and Security in Nigeria” for the period 1 January to 31 December 2017. The PTB expenditures totaling US\$ 1,794,390 comprise audited expenditures of US\$ 1,133,699 under the Directly Implemented Modality (DIM) and expenditure incurred by entities other than the Country Office in Nigeria for an amount of US\$ 660,691³. Our audit only covered the expenditure directly incurred by the Country Office in Nigeria of US\$ 1,133,699.

In our opinion, the attached project trial balance – statement of expenditures of the UN Women project presents fairly, in all material respects, the expenses of US\$ 1,133,699 incurred by the project ‘Promoting Women’s Engagement in Peace and Security in Nigeria’ for the period from 1 January to 31 December 2017 in accordance with UN Women accounting policies and were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UN Women; and (iv) supported by properly approved vouchers and other supporting documents.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those provisions and standards are further described in the ‘Auditor’s responsibilities for the audit of the project trial balance’ section of this report.

We are independent of UN Women in accordance with the International Ethics Standards Board for Accountants’ (IESBA) Code of Ethics for Professional Accountants. We have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of UN Women

Management is responsible for the preparation of the project trial balance for the project ‘Promoting Women’s Engagement in Peace and Security in Nigeria’ and for such internal control as management determines is necessary to enable the preparation of a project trial balance that is free from material misstatement, whether due to fraud or error.

³ The expenditure outside of the scope of the audit, comprised the following:
Amounts posted by UN Women headquarters – US\$ 256,699 (mainly in respect of payroll and depreciation)
Amounts incurred by “responsible parties” – US\$ 403,992

Auditor's responsibilities for the audit of the project trial balance

The scope of our audit is as set out in our terms of reference and includes obtaining reasonable assurance about whether the amount of project expenditure reported by the UN Women country office is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion on that expenditure. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of the reported project expenditure.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the reported project expenditure, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the partner's internal control.

We communicate with those charged with governance, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Mark Henderson
Partner
Moore Stephens LLP
150 Aldersgate Street
London EC1A 4AB

Date: 29 August 2018

Certification for statement of fixed assets

Unmodified opinion

We have audited the accompanying statement of fixed assets (“the statement”) of the UN Women project number 90680, ‘Promoting Women’s Engagement in Peace and Security in Nigeria’ as at 31 December 2017.

In our opinion, the attached statement of fixed assets presents fairly, in all material respects, the balance of assets of the UN Women project ‘Promoting Women’s Engagement in Peace and Security in Nigeria’ amounting to US\$ 110,351 as at 31 December 2017 in accordance with UN Women accounting policies.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those provisions and standards are further described in the Auditor’s responsibilities section of this report.

We are independent of UN Women in accordance with the International Ethics Standards Board for Accountants’ (IESBA) Code of Ethics for Professional Accountants and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Management responsibilities

Management is responsible for the preparation of the statement of fixed assets of the project, and for such internal control as management determines is necessary to enable the preparation of a statement of fixed assets that is free from material misstatement, whether due to fraud or error.

Auditor’s responsibilities

Our objectives are to obtain reasonable assurance about whether the statement of fixed assets is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the statement of fixed assets.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the statement of fixed assets, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization’s internal control.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Mark Henderson
Partner
Moore Stephens LLP
150 Aldersgate Street
London EC1A 4AB

Date: 29 August 2018

4. MANAGEMENT LETTER

No audit findings have been raised.

ANNEX I – PROJECT TRIAL BALANCE

Extract of UN Women Trial balance as at the 31 December 2017

Expenditure by Project

Project	Fund	Account	Description	Expense Category	Total per GL (USD)
90680	W3000	18130	Communications & IT Equipments	Asset	12,273.85
90680	W3000	18160	Vehicles	Asset	150,496.26
90680	W3000	18170	Heavy Machinery/Equipment	Asset	1,179.84
90680	W3000	18180	Security Equipment	Asset	16,576.19
90680	W3000	18630	Accumulated Dep - ITC	Asset	-4,757.43
90680	W3000	18660	Acc Dep -Vehicles	Asset	-61,117.77
90680	W3000	18670	Acc Dep Heavy Mac & Equip	Asset	-432.61
90680	W3000	18680	Acc Dep Security Equip	Asset	-3,867.78
Net Book Value					110,350.55
90680	W3000	61305	Salaries - IP Staff	Employee benefits	93,614.37
90680	W3000	61310	Post Adjustment - IP Staff	Employee benefits	30,107.46
90680	W3000	62305	Dependency Allowances-IP Staff	Employee benefits	7,423.30
90680	W3000	62310	Contrib to Jt Staff Pens Fd-IP	Employee benefits	31,429.36
90680	W3000	62315	Contrib. to medical, social in	Employee benefits	1,012.33
90680	W3000	62320	Mobility, Hardship, Non-remova	Employee benefits	15,480.00
90680	W3000	62330	Rental Supplements - IP Staff	Employee benefits	4,493.14
90680	W3000	62340	Annual Leave Expense - IP	Employee benefits	-884.08
90680	W3000	63335	Home Leave Trvl & Allow-IP Stf	Employee benefits	3,147.03
90680	W3000	63530	Contribution to EOS Benefits	Employee benefits	4,639.57
90680	W3000	63535	Contribution to Security	Employee benefits	4,948.88
90680	W3000	63540	Contribution to Training	Employee benefits	1,237.22
90680	W3000	63545	Contribution to ICT	Employee benefits	4,948.88
90680	W3000	63550	Contributions to MAIP	Employee benefits	247.45
90680	W3000	63555	Contribution to UN JFA	Employee benefits	2,479.84
90680	W3000	63560	Contributions to Appendix D	Employee benefits	371.15
90680	W3000	64308	Appointments-Lump Sum	Employee benefits	10,056.43
90680	W3000	65115	Contributions to ASH Reserve	Employee benefits	9,897.74
90680	W3000	65135	Payroll Mgt Cost Recovery ATLA	Employee benefits	3,652.56
90680	W3000	71205	Intl Consultants-Sht Term-Tech	Other Expenses	11,376.99
90680	W3000	71305	Local Consult.-Sht Term-Tech	Other Expenses	88,888.19
90680	W3000	71310	Local Consult.-Short Term Supp	Other Expenses	603.17
90680	W3000	71405	Service Contracts-Individuals	Other Expenses	266,075.63
90680	W3000	71410	MAIP Premium SC	Other Expenses	1,174.16
90680	W3000	71415	Contribution to Security SC	Other Expenses	12,915.74
90680	W3000	71440	Appendix D SC	Other Expenses	9,393.37
90680	W3000	71605	Travel Tickets-International	Other Expenses	14,565.77
90680	W3000	71610	Travel Tickets-Local	Other Expenses	12,695.24
90680	W3000	71615	Daily Subsistence Allow-Intl	Other Expenses	21,893.34
90680	W3000	71620	Daily Subsistence Allow-Local	Other Expenses	51,925.71
90680	W3000	71625	Daily Subsist Allow-Mtg Partic	Other Expenses	4,579.07
90680	W3000	71635	Travel - Other	Other Expenses	28,977.39
90680	W3000	72105	Svc Co-Construction & Engineer	Other Expenses	868.71
90680	W3000	72120	Svc Co-Trade and Business Serv	Other Expenses	907.16
90680	W3000	72160	Svc Co-Education & Health Serv	Other Expenses	359.88
90680	W3000	72205	Office Machinery	Other Expenses	6,350.87
90680	W3000	72210	Machinery and Equipment	Other Expenses	1,568.94
90680	W3000	72215	Transporation Equipment	Other Expenses	4,285.85
90680	W3000	72220	Furniture	Other Expenses	4,425.81
90680	W3000	72311	Fuel, petroleum and other oils	Other Expenses	3,807.95
90680	W3000	72370	Security related goods and mat	Other Expenses	203.92
90680	W3000	72399	Other Materials and Goods	Other Expenses	846.99
90680	W3000	72402	Building Maintenance	Other Expenses	1,228.20
90680	W3000	72405	Acquisition of Communic Equip	Other Expenses	380.96
90680	W3000	72415	Courier Charges	Other Expenses	223.97
90680	W3000	72425	Mobile Telephone Charges	Other Expenses	2,430.70
90680	W3000	72445	Common Services-Communications	Other Expenses	535.81
90680	W3000	72505	Stationery & other Office Supp	Other Expenses	21,999.69
90680	W3000	72510	Publications	Other Expenses	92,063.80
90680	W3000	72515	Print Media	Other Expenses	84.25
90680	W3000	72715	Hospitality Catering	Other Expenses	22,466.35
90680	W3000	72805	Acquis of Computer Hardware	Other Expenses	837.71
90680	W3000	73105	Rent	Other Expenses	1,741.10
90680	W3000	73107	Rent - Meeting Rooms	Other Expenses	6,876.60
90680	W3000	73120	Utilities	Other Expenses	4,772.36
90680	W3000	73125	Common Services-Premises	Other Expenses	48,626.06
90680	W3000	73406	Maintenance of Equipment	Other Expenses	541.51
90680	W3000	73410	Maint, Oper of Transport Equip	Other Expenses	15,412.64
90680	W3000	73505	Reimb to UNDP for Supp Svcs	Other Expenses	13.43
90680	W3000	74205	Audio Visual Productions	Other Expenses	132,721.57
90680	W3000	74210	Printing and Publications	Other Expenses	63,880.75
90680	W3000	74225	Other Media Costs	Other Expenses	20,471.08
90680	W3000	74505	Insurance	Other Expenses	4,130.57
90680	W3000	75105	Facilities & Admin - Implement	Other Expenses	13,142.48
90680	W3000	75115	Facilities & Admin - OH & Ind	Other Expenses	159,116.94
90680	W3000	75705	Learning costs	Other Expenses	2,603.19
90680	W3000	75707	Learning ? subsistence allowan	Other Expenses	4,618.94
90680	W3000	75710	Participation of counterparts	Other Expenses	97,971.38
90680	W3000	75711	TrnWrkshp&Conf - Stipends	Other Expenses	216,574.80
90680	W3000	75712	TrnWrkshp&Conf - Honorariums	Other Expenses	11,856.12
90680	W3000	76125	Realized Loss	Other Expenses	2,974.86
90680	W3000	76135	Realized Gain	Other Expenses	-3,628.39
90680	W3000	77305	Salaries - IP Staff-TA	Other Expenses	8,494.60
90680	W3000	77310	Post Adjustment - IP Staff-TA	Other Expenses	5,553.34
90680	W3000	77315	Contrib-Med,Soclns-IP Staff-TA	Other Expenses	541.72
90680	W3000	77353	Reimb of Income Tax ? IP-TA	Other Expenses	23,243.50
90680	W3000	77357	Repat. Grt/Comm Ann Lv-IP-TA	Other Expenses	823.27
90680	W3000	77375	Contrib-Jt Staff Pens Fd-IP-TA	Other Expenses	2,769.42
90680	W3000	77385	Contribution to Security	Other Expenses	561.93
90680	W3000	77386	Contribution to ICT_TA	Other Expenses	772.65
90680	W3000	77395	MAIP Premium TA/IP	Other Expenses	28.08
90680	W3000	77396	PAYROLL MGT COST RECOVERY	Other Expenses	426.12
90680	W3000	77397	Appendix D TA/IP	Other Expenses	42.14
90680	W3000	77630	Dep Exp Owned - ITC	Other Expenses	2,031.87
90680	W3000	77660	Dep Exp Owned -Vehicle	Other Expenses	21,888.60
90680	W3000	77670	Dep Exp-Hvy Mac & Equip	Other Expenses	235.97
90680	W3000	77680	Dep Exp Security Equip	Other Expenses	3,315.24
Total Expenses					1,794,390.36
Project Total					1,904,740.91

I hereby certify that the above figures are based on UN Womens unaudited Trial Balance for the period ended 31 December 2017 as at the 5th of April 2018.

ANNEX II – STATEMENT OF FIXED ASSETS

Business unit	Operating Unit	Asset ID	Description	TAG Number	Serial Number	Model	Location	Acquisition Date	In Service Date	Cost,USD	Net Book Value
NGA30	NGA	000000000342	HP ProLiant ML350e Comp.Serve	000000000342	745105-009		NGA30	14/09/2014	14/09/2014	3,837.00	1,668.60
NGA30	NGA	000000000440	Toyota Land Cruiser	201-UN-95	JTMHU09J XF4109523	GRJ200L-GNWNKV	NGA30	04/02/2015	04/02/2015	37,624.06	22,344.62
NGA30	NGA	000000000441	Toyota Land Cruiser	201-UN-96	JTMHU09J XF4109599	GRJ200L-GNMNKV	NGA30	04/02/2015	04/02/2015	37,624.07	22,344.63
NGA30	NGA	000000000442	Toyota Land Cruiser	201-UN-97	JTMHU09J 7F4109639	GRJ200L-GNMNKV	NGA30	04/02/2015	04/02/2015	37,624.06	22,344.62
NGA30	NGA	000000000443	Toyota Land Cruiser	201-UN-98	JTMHU09J 3F4109704	GRJ200L-GNMNKV	NGA30	04/02/2015	04/02/2015	37,624.07	22,344.62
NGA30	NGA	000000000565	N Projectors	0000564	RKSF580117L		NGA30	27/11/2015	23/12/2015	1,598.58	1,043.52
NGA30	NGA	000000000566	N Projectors	0000565	RKSF340047L		NGA30	27/11/2015	23/12/2015	1,598.58	1,043.52
NGA30	NGA	000000000571	N Projectors	000000000566	RKSF350141L		NGA30	27/11/2015	23/12/2015	1,598.58	1,043.52
NGA30	NGA	000000000572	N Projectors	0000567	RKSF350191L		NGA30	27/11/2015	23/12/2015	1,598.58	1,043.52
NGA30	NGA	000000000575	N Generators	000000000575	2844041211288		NGA30	22/01/2016	31/03/2016	1,179.84	747.23
NGA30	NGA	000000000637	A Cameras	21	32520405600		NGA30	15/12/2016	15/12/2016	2,042.53	1,673.74
NGA30	NGA	000000000714	A Security Equipment	000000000714			NGA30	14/11/2016	14/11/2016	16,576.19	12,708.41
										180,526.14	110,350.55

I hereby certify that this list details the assets per this project.


 Donna Grimwade
 Chief of Accounts

Date: 5 April 2018

ANNEX III – PRIORITIES OF AUDIT RECOMMENDATIONS

The audit observations are categorised according to the priority of the audit recommendations and the possible causes of the issues. The categorised audit observation provides a basis by which the UN Women country office management is to address the issues.

The following categories of priorities are used:

High (critical)	Action is considered imperative to ensure that UN Women is not exposed to high risks. Failure to take action could result in major consequences and issues.
Medium (important)	Action is considered necessary to avoid exposure to significant risks. Failure to take action could result in significant consequences.
Low	Action is considered desirable and should result in enhanced control or better value for money. Low priority recommendations, if any, are dealt with by the Auditors directly with the Office management, during the exit meeting and through a separate memo subsequent to the fieldwork. Therefore, low priority recommendations are not included in the audit report.