

THE CAPE TOWN GENDER RESPONSIVE BUDGETING CHECKLIST

Objectives of Gender Budgeting

1. Fight discrimination against women
2. Address needs of poor women through the budget
3. Provide sufficient funds to implement gender policies

Process steps

- Situation analysis (e.g. budget process, actors, format) (May already be done/known and therefore not necessary)
- Identify allies (women's organisations, human rights movements, maybe some civil servants) and build coalitions around gender budgeting
- Capacity building of allies
 - Development of country-specific materials, manuals, etc
- Analysis of the gaps:
 - what are the issues?
 - gender analysis of the policies, programmes against the budget
 - focus on health, social affairs, women departments (and other sectors) budgets
 - looking at the ways the budget operates and its process and contents
 - build on existing analysis and work on gender budgeting
 - must include specific recommendations
- Compilation and dissemination
 - User friendly packaging for various stakeholders
 - Communication campaigns
 - Policy dialogue and advocacy, particularly with Ministry of Finance

Option 1:

- Negotiating gender budget statement with national partners (e.g. Ministry of Health
 - Identify with the Ministry the actors working on the budget and their counterparts in the Ministry of Finance
 - Looking at budget format
 - Negotiating to have a separate budget document emphasising gender elements (i.e. gender budget statement)
- Workshop to test the format with officials
- Finalise format
- Follow up for completion of statements based on agreed format by the sectors

- Publication and dissemination of the gender budget statement
- Work with civil society and media and parliamentarians, etc to advocate for more funding to bridge the gaps.

Option 2:

- Proposing amendments to budget instruments such as call circular

Option 3:

- Activities related to improving data sources

Option 4:

- Creating links with ongoing process such as MDGs, PRSP, etc

Option 5 (for NGO initiative):

- Developing a shadow budget