

# THE CAPE TOWN GENDER RESPONSIVE BUDGETING CHECKLIST

## Objectives of Gender Budgeting

1. Fight discrimination against women
2. Address needs of poor women through the budget
3. Provide sufficient funds to implement gender policies

## Process steps

- Situation analysis (e.g. budget process, actors, format) (May already be done/known and therefore not necessary)
- Identify allies (women's organisations, human rights movements, maybe some civil servants) and build coalitions around gender budgeting
- Capacity building of allies
  - Development of country-specific materials, manuals, etc
- Analysis of the gaps:
  - what are the issues?
  - gender analysis of the policies, programmes against the budget
  - focus on health, social affairs, women departments (and other sectors) budgets
  - looking at the ways the budget operates and its process and contents
  - build on existing analysis and work on gender budgeting
  - must include specific recommendations
- Compilation and dissemination
  - User friendly packaging for various stakeholders
  - Communication campaigns
  - Policy dialogue and advocacy, particularly with Ministry of Finance

## Option 1:

- Negotiating gender budget statement with national partners (e.g. Ministry of Health
  - Identify with the Ministry the actors working on the budget and their counterparts in the Ministry of Finance
  - Looking at budget format
  - Negotiating to have a separate budget document emphasising gender elements (i.e. gender budget statement)
- Workshop to test the format with officials
- Finalise format
- Follow up for completion of statements based on agreed format by the sectors

- Publication and dissemination of the gender budget statement
- Work with civil society and media and parliamentarians, etc to advocate for more funding to bridge the gaps.

Option 2:

- Proposing amendments to budget instruments such as call circular

Option 3:

- Activities related to improving data sources

Option 4:

- Creating links with ongoing process such as MDGs, PRSP, etc

Option 5 (for NGO initiative):

- Developing a shadow budget