

## **UN-Women Global Evaluation Advisory Committee**

### **Terms of Reference**

#### **Purpose**

1. The UN Women Evaluation Policy, approved by the UN Women Executive Board in its Second Regular Session (2012/9) in 2012, states that UN Women will establish an Evaluation Advisory Committee to “acts as an advisory forum for the Executive Director and the Independent Evaluation Office to further ensure the independence and quality of the evaluation function and promote the use of all UN Women evaluations”<sup>1</sup>.
2. The committee provides advice to the Executive Director and the Independent Evaluation Office on the overall evaluation function as stated by the Evaluation Policy. In particular, it provides external and internal perspectives on implementing the four main areas of work of UN Women Evaluation function: a) Effective Corporate Evaluation Systems; b) Effective Decentralized Evaluation systems; c) UN coordination on gender responsive evaluation; and, d) National Evaluation Capacities for gender responsive M&E systems.
3. The Committee seeks to promote collaboration, learning, and knowledge exchange with sister UN agencies and independent evaluation experts in line with the UN-Women mandate of coordination and accountability for gender equality results in United Nations system.
4. The Committee also seeks to increase the involvement of UN Women senior managers in articulating the demand for evaluation in different levels of organization, to inform senior management about the key results of UN-Women evaluations and to ensure greater accountability for the implementation of evaluation recommendations and follow up throughout UN-Women.

#### **Membership**

5. The Evaluation Committee is composed of external independent evaluators representing different geographical areas and institutional backgrounds; senior evaluation experts from sister UN agencies and Bretton Woods institutions; and UN-Women senior management at HQ and Regional level. The Executive Director appoints the members of the committee for a period of 3 years, renewable once.

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<sup>1</sup> UN Women Evaluation Policy (UNW/2012/12), Parra. 51.

6. The Director of the Independent Evaluation Office will attend all meetings. The Independent Evaluation Office will act as the secretariat of the Committee.

### **Remuneration**

7. Members will not be remunerated for activities undertaken in their capacity as members of the Committee.
8. UN Women will reimburse only the external evaluation experts for any travel and subsistence and communication costs that are incurred in relation to the participation in Committee meetings.

### **Frequency and organizations of meetings**

9. The Committee will establish its annual work programme at the beginning of each year.
10. The Committee will meet not less than once a year in Headquarters, within a period no more frequent than every six months. The Executive Director may request additional meetings to discuss evaluation issues on which advice is sought. Members can also attend via videoconference.
11. The Independent Evaluation Office will provide a dedicated capacity to serve as the Secretariat to the Evaluation Committee.
12. The time and duration of each meeting will be scheduled to reflect annual planning and reporting cycle.
13. The Committee may be requested to provide inputs in electronic format to the annual work programme and other strategic evaluation related issues prior and following up the meetings.